

<b>AMENDMENT OF SOLICITATION/MODIFICATION OF CONTRACT</b>		1. CONTRACT ID CODE U	PAGE OF PAGES 1 2	
2. AMENDMENT/MODIFICATION NO. 16	3. EFFECTIVE DATE 30-Aug-2011	4. REQUISITION/PURCHASE REQ. NO. N4761511RC4R003	5. PROJECT NO. (If applicable) N/A	
6. ISSUED BY CODE	N00244	7. ADMINISTERED BY (If other than Item 6) CODE		S2404A
NAVSUP Fleet Logistics Center San Diego, Regional Contracts Department 937 North Harbor Drive, Suite 60 San Diego CA 92132 nancy.landeros@navy.mil 805-982-2189		DCMA Manassas 10500 BATTLEVIEW PARKWAY, SUITE 200 MANASSAS VA 20109-2342		

8. NAME AND ADDRESS OF CONTRACTOR (No., street, county, State, and Zip Code) Adapttech 12329 Henderson Rd. Clifton VA 20124		9A. AMENDMENT OF SOLICITATION NO.
		9B. DATED (SEE ITEM 11)
[X]		10A. MODIFICATION OF CONTRACT/ORDER NO. N00178-04-D-4001-NW05
		10B. DATED (SEE ITEM 13) 26-Feb-2010
CAGE CODE 1VTY4	FACILITY CODE	

**11. THIS ITEM ONLY APPLIES TO AMENDMENTS OF SOLICITATIONS**

[ ] The above numbered solicitation is amended as set forth in Item 14. The hour and date specified for receipt of Offers [ ] is extended, [ ] is not extended. Offers must acknowledge receipt of this amendment prior to the hour and date specified in the solicitation or as amended, by one of the following methods:  
(a) By completing Items 8 and 15, and returning one (1) copy of the amendment; (b) By acknowledging receipt of this amendment on each copy of the offer submitted; or  
(c) By separate letter or telegram which includes a reference to the solicitation and amendment numbers. FAILURE OF YOUR ACKNOWLEDGEMENT TO BE RECEIVED AT THE PLACE DESIGNATED FOR THE RECEIPT OF OFFERS PRIOR TO THE HOUR AND DATE SPECIFIED MAY RESULT IN REJECTION OF YOUR OFFER. If by virtue of this amendment you desire to change an offer already submitted, such change may be made by telegram or letter, provided each telegram or letter makes reference to the solicitation and this amendment, and is received prior to the opening hour and date specified.

12. ACCOUNTING AND APPROPRIATION DATA (If required)

SEE SECTION G

**13. THIS ITEM APPLIES ONLY TO MODIFICATIONS OF CONTRACTS/ORDERS, IT MODIFIES THE CONTRACT/ORDER NO. AS DESCRIBED IN ITEM 14.**

(*)	A. THIS CHANGE ORDER IS ISSUED PURSUANT TO: (Specify authority) THE CHANGES SET FORTH IN ITEM 14 ARE MADE IN THE CONTRACT ORDER NO. IN ITEM 10A.
[ ]	
[ ]	B. THE ABOVE NUMBERED CONTRACT/ORDER IS MODIFIED TO REFLECT THE ADMINISTRATIVE CHANGES (such as changes in paying office, appropriation date, etc.) SET FORTH IN ITEM 14, PURSUANT TO THE AUTHORITY OF FAR 43.103(b).
[ ]	C. THIS SUPPLEMENTAL AGREEMENT IS ENTERED INTO PURSUANT TO AUTHORITY OF:
[X]	D. OTHER (Specify type of modification and authority) FAR 52.232-22 Limitation of Funds

E. IMPORTANT: Contractor [X] is not, [ ] is required to sign this document and return \_\_\_ copies to the issuing office.

14. DESCRIPTION OF AMENDMENT/MODIFICATION (Organized by UCF section headings, including solicitation/contract subject matter where feasible.)

SEE PAGE 2

15A. NAME AND TITLE OF SIGNER (Type or print)		16A. NAME AND TITLE OF CONTRACTING OFFICER (Type or print) Nancy Landeros, Contracting Officer	
15B. CONTRACTOR/OFFEROR	15C. DATE SIGNED	16B. UNITED STATES OF AMERICA BY /s/Nancy Landeros	16C. DATE SIGNED 30-Aug-2011
(Signature of person authorized to sign)		(Signature of Contracting Officer)	

NSN 7540-01-152-8070  
PREVIOUS EDITION UNUSABLE

30-105

**STANDARD FORM 30** (Rev. 10-83)  
Prescribed by GSA  
FAR (48 CFR) 53.243

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## GENERAL INFORMATION

The purpose of this modification is to add incremental funds. Accordingly, said Task Order is modified as follows:  
A conformed copy of this Task Order is attached to this modification for informational purposes only.

The Line of Accounting information is hereby changed as follows:

The total amount of funds obligated to the task is hereby increased from \$1,042,708.00 by \$11,073.00 to \$1,053,781.00.

CLIN/SLIN	Type Of Fund	From (\$)	By (\$)	To (\$)
600502	O&MN,N	0.00	11,073.00	11,073.00

The total value of the order is hereby increased from \$1,154,350.81 by \$0.00 to \$1,154,350.81.

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## SECTION B SUPPLIES OR SERVICES AND PRICES

CLIN - SUPPLIES OR SERVICES

For Cost Type Items:

Item	Supplies/Services	Qty	Unit	Est. Cost	Fixed Fee	CPFF
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4000	Ordnance and Ship Systems Maintenance and Equipment Repair Support Services (O&MN,N)		1.0 LO	\$321,013.31	\$12,842.85	\$333,856.16
400001	Funding for CLIN 4000 (O&MN,N)					
400002	Funding for CLIN 4000 (O&MN,N)					
400003	Funding for CLIN 4000 (O&MN,N)					
400004	Funding for CLIN 4000 (O&MN,N)					
400005	Funding for CLIN 4000 (O&MN,N)					
400006	Funding for CLIN 4000 (O&MN,N)					
400007	Funding for CLIN 4000 (O&MN,N)					
400008	Funding for CLIN 4000 (O&MN,N)					
400009	Funding for CLIN 4000 (O&MN,N)					
400010	Funding for CLIN 4000 (O&MN,N)					
400011	Funding for CLIN 4000 (O&MN,N)					
400012	Funding for CLIN 4000 (O&MN,N)					
400013	Funding for CLIN 4000 (O&MN,N)					
400014	Funding for CLIN 4000 (O&MN,N)					
4001	Ordnance and Ship Systems Maintenance and Equipment Repair Support Services		1.0 LO	\$168,913.47	\$6,754.94	\$175,668.41

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(O&MN,N)

400101 Funding for CLIN  
4001 (O&MN,N)

400102 Funding for CLIN  
4001 (O&MN,N)

400103 Funding for CLIN  
4001 (O&MN,N)

400104 Funding for CLIN  
4001 (O&MN,N)

400105 Funding for CLIN  
4001 (O&MN,N)

400106 Funding for CLIN  
4001 (O&MN,N)

400107 Funding for CLIN  
4001 (O&MN,N)

400108 Funding for CLIN  
4001 (O&MN,N)

400109 Funding for CLIN  
4001 (O&MN,N)

400110 Funding for CLIN  
4001 (O&MN,N)

400111 Funding for CLIN  
4001 (O&MN,N)

400112 Funding for CLIN  
4001 (O&MN,N)

4002	Ordnance and Ship Systems Maintenance and Equipment Repair Support Services (O&MN,N)	1.0 LO	\$127,924.80	\$5,120.16	\$133,044.96
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400201 Funding for CLIN  
4002 (O&MN,N)

400202 Funding for CLIN  
4002 (O&MN,N)

400203 Funding for CLIN  
4002 (O&MN,N)

400204 Funding for CLIN  
4002 (O&MN,N)

4003	Ordnance and Ship Systems Maintenance and Equipment Repair (O&MN,N)	1.0 LO	\$129,208.80	\$5,171.04	\$134,379.84
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400301 FUNDING FOR CLIN

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4003 (O&MN,N)

400302 FUNDING FOR CLIN  
4003 (O&MN,N)

400303 FUNDING FOR CLIN  
4003 (O&MN,N)

400304 FUNDING FOR CLIN  
4003 (O&MN,N)

400305 FUNDING FOR CLIN  
4003 (O&MN,N)

400306 FUNDING FOR CLIN  
4003 (O&MN,N)

400307 FUNDING FOR CLIN  
4003 (O&MN,N)

400308 FUNDING FOR CLIN  
4003 (O&MN,N)

4004	Ordnance And Ship Systems Maintenance and Equipment Repair (O&MN,N)	1.0 LO	\$123,903.36	\$4,956.48	\$128,859.84
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400401 FUNDING FOR CLIN  
4004 (O&MN,N)

400402 FUNDING FOR CLIN  
4004 (O&MN,N)

400403 FUNDING FOR CLIN  
4004 (O&MN,N)

400404 FUNDING FOR CLIN  
4004 (O&MN,N)

400405 FUNDING FOR CLIN  
4004 (O&MN,N)

400406 FUNDING FOR CLIN  
4004 (O&MN,N)

400407 FUNDING FOR CLIN  
4004 (O&MN,N)

400408 FUNDING FOR CLIN  
4004 (O&MN,N)

4005	Ordnance and Ship Systems Maintenance and Equipment Repair (O&MN,N)	1.0 LO	\$64,328.64	\$2,572.96	\$66,901.60
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400501 FUNDING FOR CLIN  
4005 (O&MN,N)

400502 FUNDING FOR CLIN  
4005 (O&MN,N)

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400503 FUNDING FOR CLIN  
4005 (O&MN,N)

400504 FUNDING FOR CLIN  
4005 (O&MN,N)

For ODC Items:

Item	Supplies/Services Qty	Unit	Est. Cost
-----	-----	-----	-----
6000 Other Direct Costs (O&MN,N)	1.0	LO	\$41,040.00
600001 Funding for CLIN 6000 (O&MN,N)			
600002			
6001 Other Direct Costs (O&MN,N)	1.0	LO	\$31,400.00
600101 Funding for CLIN 6001 (O&MN,N)			
600102 Funding for CLIN 6001 (O&MN,N)			
6002 Other Direct Costs (O&MN,N)	1.0	LO	\$28,900.00
600201 Funding for CLIN 6002 (O&MN,N)			
6003 Other Direct Costs (O&MN,N)	1.0	LO	\$28,900.00
600301 FUNDING FOR CLIN 6003 (O&MN,N)			
600302 FUNDING FOR CLIN 6003 (O&MN,N)			
600303 FUNDING FOR CLIN 6003 (O&MN,N)			
6004 Other Direct Costs (O&MN,N)	1.0	LO	\$28,900.00
600401 FUNDS FOR CLIN 6004 (O&MN,N)			
600402 FUNDS FOR CLIN 6004 (O&MN,N)			
600403 FUNDS FOR CLIN 6004 (O&MN,N)			
6005 Other Direct Costs (O&MN,N)	1.0	LO	\$22,500.00
600501 FUNDING FOR CLIN			

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6005 (O&MN,N)

600502 FUNDING FOR CLIN

6005 (O&MN,N)

#### ESTIMATED LABOR CATEGORY AND HOURS

The estimated composition by labor category of the Estimated Total Hours is as follows:

Civ Equivalent PP-Ser-Gr	Labor Category	Base Period - 4 mo.		Opt Period 1- 3 mo.		Opt Period 2 - 3 mo.		Opt Period 3 - 3 mo.		Opt Period 4 - 3 mo.		Opt Period 5 - 3 mo.	
		Regular	OT		OT	Regular	OT	Regular	OT	Regular	OT	Regular	OT
GS-0856-09 Electronic Technician II	Electronics Technician II	128		32									
GS-0855-11 Electronic Engineer	Electronics Engineer	320		80									
GS-0802-10 Mechanical Technicians	Engineering Tech IV	64	32	48	48	48	48	48	48	48	48	16	
GS-0856-09 Electronic Technician II	Electronics Technician II	64		16									
WG-4102-9 Skilled Tradesmen	Painter, Automotive	640	43	480	48	480	48	480	48	480	48	160	16
GS-0802-7 Mechanical Technicians	Engineering Tech II	2,560	256	1,920	192	1,920	192	1,920	192	1,920	192	1,280	128
GS-0856-09 Electronic Technician II	Electronics Technician II	1,920	64	480	48								
GS-0802-10 Mechanical Technicians	Engineering Tech IV	1,280	53	640	43	480	48	480	48	480	48	160	16
GS-0856-09 Electronic Technician II	Electronics Technician II	64		16		0		0		0			
TOTAL		7,040	448	3,712	379	2,928	336	2,928	336	2,928	336	1,616	160

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## SECTION C DESCRIPTIONS AND SPECIFICATIONS

### PERFORMANCE WORK STATEMENT

#### ORDNANCE AND SHIP SYSTEMS MAINTENANCE AND EQUIPMENT REPAIR SUPPORT SERVICES

##### 1.0 General.

##### 1.2 Scope:

This task order includes a wide range of fleet engineering, technical, maintenance, component overhaul, and field engineering support services to both afloat and ashore activities.

The Ordnance Renovation Division provides engineering, technical, and logistics support for Program level planning, systems maintenance support, and management support for a wide range of fleet operational and maintenance support programs.

##### 1.3 Project Objective and Background.

##### 1.3.1 Objective:

The objective of this task order is to provide normal and surge engineering, technical, repair, and manufacturing resources in support of shipboard systems programs, periodic fleet availability and systems component overhaul projects. The resources provided will support ongoing projects, logistics, and organizational functions. Additional efforts in direct support of ship renovation programs are subject to periodic scheduling.

The required engineering, rework, and technical support resources are for capability development, equipment renovation, and product processing for shipboard systems, subsystems and components. The contractor shall participate in the development and utilization of automated test systems, semi-automated, and manual test resources. The contractor shall provide integrated electrical, electronic, microwave, and mechanical support. The contractor shall participate in the rework and restoration of assigned systems, components, and resources and provide program validation, analysis, engineering, technical, test, repair, renovation, and restoration support resources. These resources are required to support maintenance requirements analysis, equipment test and repair, field evaluations and repair, vendor source surveys, equipment performance analysis, systems requirements specifications, test data collection, analysis, and test reports.

##### 1.3.2 Background:

The ordnance maintenance program provides engineering, technical, and logistics support for antenna, radar, navigation, communication capability development, overhaul, antenna ranging, field engineering, and systems logistics support. These program efforts are integral support elements of Naval and Marine Corp commands located throughout the U.S. and Far East Pacific Rim regions. These efforts provide direct operational, maintenance, technical and production support to the In-Service Engineering Agency, Inventory Control Points, Type Commanders, and Systems Command Project Engineers.

##### 2.0 System Definitions:

- AS 1735 communication antennas.
- Miscellaneous electronic signal and power routing switches for various systems.
- Submarine based depth detector system.
- F-14 Ground support circuit card assemblies.
- F-18 Ground support circuit card assemblies.
- Fire control and targeting systems supporting the NAVAIR program.



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- Thermal imaging components.
- Mk 72 circuit card assemblies and components.
- Stabilized platforms optical sight and radar pedestals.
- Radar reflectors.
- Feedhorns and controller components.
- Packaging Handling, Storage, and Transportation (PHS&T) pieces associated with the Vertical Launch System canisters.
- Precision aircraft landing system (PALS) antenna systems: SPN-41, SPN-42, SPN-43, SPN-46
- SPS 40 Radar antenna system.
- SPS 49 Radar antenna system.
- SPS 55 Radar antenna system.
- SPS-67 Radar antenna system.
- TACAN: Electronic navigation system.
- UYK-20: General purpose shipboard computer.
- Alterations (ORDALTS) and Rework in support of Vertical Launch System Canisters, Canister Adapters, Plenum Cell Covers, and Sill Assemblies.
- Whip antennas: Shipboard telecommunications antennas.
- Automated test equipment (ATE) components.

### 3.0 Specific Requirements:

The following sections outline the specific task order requirements, performance indicators, associated standards, and Government quality assurance methods. Sections 3.0 and 4.0 (Incentives) work together to describe the tasks and performance measurements associated with this task order.

#### 3.1 Task Order Description:

The contractor shall provide general resources, delineated herein, including labor hours, material, travel, subcontract, and administrative support necessary to accomplish the tasks specified.

The contractor shall provide program support functions, perform analysis, develop automated test resources, define test requirements, develop integrated automated test resources, document maintenance processes, define equipment performance requirements, refurbish systems resources, and renovate systems components in accordance with the requirements specified herein. The contractor shall develop and support program plans, budgets, schedules, technical reports, and progress reports. The contractor shall develop, document, and produce computer-controlled maintenance support resources as specified. The contractor shall test, analyze, repair, and provide field support resources as specified. Contractor must provide the services specified herein in accordance with best commercial practice (formerly specified in DOD-STD-100, MIL-PRF-28800, MIL-STD-461, MIL-STD-454, MIL-STD-2000A).

#### Specific Tasks Include:

##### 3.1.1 Equipment and Support Resource Design and Development.

The contractor shall implement the results of equipment analysis through design review, circuit analysis,

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functional design, and interface development of Automated Test Equipment (ATE), Automated Test Systems (ATS), and semi-automated maintenance equipment resources. The contractor shall provide engineering and technical services necessary to design test resources, develop instrument functional circuitry, and prototype functional requirements.

This workload is expected to be eliminated by the BRAC Realignment of Depot Repair functions out of Seal Beach during Fiscal Year 2010. The exact date has yet to be determined.

Indicator: Equipment and Support Resource Design and Development.

Acceptance Criteria: Compliance with industry and commercial standards related to design, test, evaluation and acceptance of performance requirements. Formerly specified in DOD-STD-100, MIL-PRF-28800, MIL-STD-461, MIL-STD-454, and MIL-STD-2000A.

Method of Surveillance: Ongoing Government review, evaluation and approval of all system and component designs by designated review authority or agent.

### 3.1.2 Functional and Environmental Test.

The contractor shall perform automated equipment functional tests and evaluations. The contractor shall provide engineering support and technical resources to accomplish system tests. The contractor shall develop automated data evaluation and reduction resources. The contractor shall develop, and integrate semi-automated functional test systems to support fleet and depot functional testing. The contractor shall acquire the test resources, integrate system resources, document system design, and prepare operator and support procedures.

This workload is expected to be eliminated by the BRAC Realignment of Depot Repair functions out of Seal Beach during Fiscal Year 2011. The exact date has yet to be determined.

Indicator: Functional and Environmental Test.

Acceptance Criteria: Each functional and system test will be identified and evaluated prior to acceptance. Formerly specified in DOD-STD-100, MIL-PRF-28800, MIL-STD-461, MIL-STD-454, and MIL-STD-2000A.

Method of Surveillance: Ongoing government designated review authority or agent will review each element and resource to be developed or integrated into functional and system requirements.

### 3.1.3 Prototype, Update and Manufacture Test Resources and Fixtures.

The contractor shall be responsible for the purchase of piece parts, assemblies, instruments, software, and documentation necessary to perform data analysis, update fabricate and/or assemble test systems, test fixtures, interface test adapters, repair parts, interconnect cabling, interconnect adapters, and related test resources required to support maintenance equipment evaluations. Support resource manufacture and assembly shall follow best commercial practice. Formerly specified in MIL-PRF-28800 and MIL-STD-454 as guidance.

This workload is expected to be eliminated by the BRAC Realignment of Depot Repair functions out of Seal Beach during Fiscal Year 2010. The exact date has yet to be determined.

Indicator: Prototype, update and Manufacture Test Resources and Fixtures.

Acceptance Criteria: Support resource manufacture and assembly shall follow best commercial practice. Formerly specified in MIL-PRF-28800 and MIL-STD-454 as guidance. All identified piece parts, assemblies, instruments, software, and documentation will meet designated specification, performance characteristic or Original Equipment Manufactured (OEM) design criteria.

Method of Surveillance: Each manufacture design, component identification or off-the-shelf item is subject to approval by ongoing government designated review authority or agent.

### 3.1.4 Repair and Restoration.

The contractor shall provide support resources for the repair and restoration of assigned systems resources. The contractor shall provide support resources required to return items subjected to evaluation and test to original

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serviceable condition. The contractor shall provide piece parts, assemblies, software, and documentation necessary to maintain and repair fleet test samples, test equipment, test fixtures, interface test adapters, repair parts, interconnect cabling, interconnect adapters, and related fleet resources. The contractor shall provide field engineering and technical support services required for fleet electronic systems removal and installation in support of test and evaluation projects.

This workload is expected to be drastically reduced by the BRAC Realignment of Depot Repair functions out of Seal Beach. Twenty-five percent of the workload is expected to be eliminated in FY 2010 and an additional twenty-five percent in FY 2011. The exact dates and associated workload quantities have yet to be determined. The remainder of the work is expected to be impacted by realignments and/or other government personnel actions, but the degree is not known at this time.

Indicator: Repair and Restoration

Acceptance Criteria: Engineering and technical services will be evaluated based on acceptable product specification or technical publication for item(s) being formerly specified in DOD-STD-100, MIL-PRF-28800, MIL-STD-461, MIL-STD-454, MIL-STD-2000A.

Method of Surveillance: Ongoing government designated review authority or agent will validate performance of serviced items by comparison to approve specification acceptance, test and/or process.

### 3.1.5 Documentation and Illustrations.

Utilizing automated engineering and documentation resources, the contractor shall analyze, develop, document and publish technical support documentation. Technical support documentation shall consist of Acceptance Test Procedures, Purchase Descriptions, Equipment Illustrations, Adapter and Fixture Drawings, and other documents/drawings as required. The contractor shall develop requested documentation, illustrations, and drawings in accordance with government guidance.

This workload is expected to be eliminated by the BRAC Realignment of Depot Repair functions out of Seal Beach during Fiscal Year 2010. The exact date has yet to be determined.

Indicator: Documentation and Illustrations.

Acceptance Criteria: Documents and illustrations will be evaluated on acceptance criteria set by specification, standard or industry practice. Formerly specified in DOD-STD-100, MIL-PRF-28800, MIL-STD-461, MIL-STD-454, and MIL-STD-2000A.

Method of Surveillance: Each deliverable will be reviewed by ongoing government designated review authority or agent for compliance to applicable specification, standard and/or document preparation outline.

### 3.1.6. Clearances and Licensing:

A confidential security clearance is required for all contractors. All work requiring a security clearance will be performed in accordance with the Department of Defense Contract Security Classification Specification (DD Form 254) and the site and work specifications. In the event that additional personnel will require security clearances in order to complete identified workload, a DD Form 254 will be completed, issued and amended to the task order as appropriate.

All contractor personnel working on this task order must be U.S. citizens and eligible to attain a security clearance if necessary. In addition, contractor personnel working on this task order shall be fluent in the English language, both written and verbally. Specifics regarding licensing requirements for contractors using government furnished vehicles, material handling, and weight handling equipment are contained in paragraph 4.

### 3.1.7. Purchase of Supplies and Services:

Purchase of supplies and welding service relevant to the work being performed will be the responsibility of the contractor. Written pre-authorization for purchases will be required from the Task Order Manager (TOM) or designated government POC. Contractors will conduct market research and perform best-value determination for supplies comparing a minimum of three sources for cost and quality. Authorization and research documentation will be retained by the contractor and subject to government audits. Contractors will follow the methodology

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required by the Federal Acquisition Regulation (FAR) of using best-value parameters and criteria, and rotating vendors.

It is estimated that the cumulative ODC cost for a 3-month period will be \$25,000.

#### 4.0 Government Furnished Items and Services.

##### 4.1 Facilities, Supplies and Services:

The Government shall furnish workspace, furnishings, office supplies, document reproduction, fax and telephone services, computer and network resources, and reference material necessary to accomplish this task order. The Government will also make available relevant standards, functional statements, technical manuals, computer systems guides, regulations, instructions, and operational procedures.

##### 4.2 Material Handling Equipment and Vehicles:

The Government shall furnish material handling equipment (e.g. diesel and electric forklifts) and vehicles (e.g. stake trucks) for use by authorized contractor personnel to execute the work identified in this statement of work. The Head of Agency (CWD) has determined that the sharing of material handling equipment and vehicles (Government & Contractor) is the most cost effective utilization of available resources. In addition, the presence of individual fleets (government and contractor) would pose a safety and transportation risk within the work areas.

The contractor, in the performance of task related duties, may use government vehicles to travel between places of performance and other government offices. The use of any government vehicle for personal use is strictly prohibited. When operating a government vehicle, the contractor shall post a removable placard (e.g. magnetic), with 1" lettering, on the driver and passenger doors which states the following:

**For Official Use Only  
U.S. Government Vehicle  
CONTRACTOR OPERATED**

The contractor, in the performance of task related duties, may use government material handling equipment to transport pieces of equipment located at and around the government work site. The use of any government material handling equipment for personal use is strictly prohibited.

Contractors shall comply with the requirements of FAR Part 51, 41 CFR 101-38, and 41 CFR 101-39. Contract personnel must possess and maintain qualifications/certifications to operate designated vehicles and material handling equipment. Contractor shall keep records of personnel qualifications to operate vehicles and material handling equipment. Contractor records are subject to government audit.

Contractor shall maintain complete insurance coverage, to include, but not limited to, personnel, material handling equipment, vehicles, and property.

#### 5.0 MONTHLY FINANCIAL REPORT

The contractor shall provide a monthly billing (for the work done in the previous month) by the 5th workday of the month itemized by employee name, skill category, number of regular hours worked, number of overtime hours worked and the building number employees are assigned to. Any other direct charges i.e. travel and per diem expenses will also be included on the monthly billing, as applicable. The billing shall show labor hours and related costs for the current period, the task order to date, the total amount negotiated for the task order and the amount remaining on the task order. Other Direct Costs (ODCs) shall be reported similarly. This allows for efficient and accurate tracking to task order financials over the full course of the effort, and provides effective insight into declining funds availability so the government can budget in a timely manner.

##### 5.1 Monthly Status Report:

The contractor shall provide a monthly status report by the 5th workday of each month which provides a brief summary of accomplishments made during the reporting period, the deliverables that were submitted, and the progress of deliverable products pending submission, and any current or anticipated problems.

#### 6.0 Safety Equipment:

The contractor shall provide all required safety gear (i.e., safety shoes, safety glasses) in support of task

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requirements and undertakings.

## 6.1 Industrial Safety.

### 6.1.1 Occupational Safety and Health Program (OS&H Program):

All contractors on the base are responsible for the Occupational Safety and Health (OS&H) of their employees. Contractor(s) shall develop, establish, and implement an OS&H Program identical to the Navy Occupational Safety and Health Program (NAVOSH Program). Contractor(s) shall identify employees and OS&H Program elements, such as Personal Protective Equipment, Medical Surveillance, Respirator Protection, etc., applicable to them. Interface with the NAVOSH Office for on going program developments and technical support to ensure regulatory compliance OS&H program elements. Provide NAVOSH Program documentation and records to Base Management or outside agency representatives as requested. The four most important Program Elements are:

#### 6.1.1.1 Respiratory Protection:

Contractor shall develop, establish, and implement a well-documented program to assure:

1. Enrollment of respirator users for medical examinations
2. Selection of appropriate respirators
3. Fit Testing and Training
4. Maintenance of the respirators, and logs of the Cartridge Change Schedules

#### 6.1.1.2 Workplace Inspections:

Contractor(s) shall inspect the work locations and surrounding areas of all contract employees. All employees shall report Unsafe and Unhealthful Working Conditions to their supervisors to facilitate corrective action. The correction of deficiencies is the joint responsibility of Contractor and Base Management. At any time the contractor work site may be inspected for state and federal Safety and Health Code compliance.

#### 6.1.1.3 Medical Surveillance:

The contractor employer shall schedule contract employees in appropriate physical examinations based on their occupational exposures. Monitoring and periodic examinations shall be scheduled as per Paragraph 6.5.

#### 6.1.1.4 Mishap Prevention:

All precautionary safety measures shall be taken to prevent mishaps from occurring. Employees shall report all mishaps, including minor incidents, to their supervisor. The supervisors are responsible for the investigation and prevention of mishaps. Contractor personnel, federal employees and their supervisors are encouraged to work together to identify and prevent mishaps.

## 6.2 Voluntary Protection Program (VPP)

NAVWPNSTA Seal Beach is a Voluntary Protection Program (VPP) Challenge site and **requires** all prime contractors and subcontractors to comply with OSHA standards, DOD, Navy and NAVWPNSTA Seal Beach Safety and Health regulations.

### **Employers shall:**

- record and report all injuries of their employees per 29CFR1904 .
- provide a safe and healthful work environment for their employees.
- require their employees to follow safety rules, standards, and regulations.
- take action to hold employees accountable for non-compliance of safety rules, standards, and regulations.
- review work sites daily to identify any existing workplace hazards and get them corrected, or implement interim controls to protect employees.

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**Employees shall:**

comply with all safety rules, standards, and regulations.  
report unsafe conditions and safety hazards to their supervisor.  
mentor co-workers in safety and health.  
report all on the job injuries to their supervisor immediately.

Additional information regarding the VPP program can be obtained from the NAVWPNSTA Seal Beach Safety Office.

**7.0 Other Information.**

**7.1 Hours of Work:**

Contractor personnel are expected to conform to client agency normal business hours, which is Monday through Friday, and usually day shift, with the exception of Federal holidays. Actual hours of work will be agreed upon at task order start up. Work outside of normal work hours, if required, will be discussed and agreed upon between the Task Leader and the COR. Overtime may be required to meet production deadlines.

Payment will only be made for authorized hours actually worked. For example, no payment will be made; (a) for hours not worked in the event that the station is closed or inaccessible to non-essential personnel, or (b) for hours not worked due to early excusal of government employees.

**7.1.1 Holidays:**

The following days are Federal holidays:

New Year's Day (January 1)

Martin Luther King Jr. Day (Third Monday in January)

Presidents' Day (Third Monday in February)

Memorial Day (Last Monday in May)

Independence Day (July 4)

Labor Day (First Monday in September)

Columbus Day (Second Monday in October)

Veterans Day (November 11)

Thanksgiving Day (Fourth Thursday in November)

Christmas Day (December 25)

**7.2 Place of Performance:**

On-site work will be performed primarily at the Naval Weapons Station, Seal Beach, California in and around buildings 59, 110, 241, 123, 130 and 128. To a lesser extent, contractor employees may be required to perform installation, or make repairs onboard naval vessels or at other Government facilities.

**7.3 Period of Performance:**

The desired period of performance shall be for one base period from date of award for 4 months, followed by five 3-month option periods. The initial period of performance is 1 March 2010 through 30 June 2010. If all options are exercised, the period of performance will end 30 September 2011. As noted above, this workload is subject to BRAC action and will be transferring to another Government installation. As the workload transitions, it is expected that the statement of work will be modified to remove the respective workload. The timeline for workload transition has not been established, the best estimate as to the transition of this work has been noted within each

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work element.

#### 7.4 Base Security Requirements:

All personnel working onboard NAVWPNSTA Seal Beach are required to have and display an ID badge issued by the Security Pass & ID Office. Badge applications can be obtained from the Pass & ID Office at the Main Gate. Badges will be issued for a period of 2 years or the length of the contract, whichever is less.

During periods of increased Force Protection Condition (FPCON), access may be restricted without prior notice.

All vehicles entering NAVWPNSTA Seal Beach and detachments are required to be registered with the Pass & ID Office. The following documents are required for registration.

- Valid state driver's license and registration
- Proof of insurance

#### 7.5 Points of Contact.

##### 7.5.1 Contracting Officer's Representative

Crystal Shepherd

NMC CONUS West Division  
800 Seal Beach Blvd.  
Seal Beach, CA 90740

Phone: (562) 626-7811

Fax: (562) 626-7212

E-mail: crystal.shepherd@navy.mil

##### 7.5.2 Alternate Contracting Officer's Representative

Craig Allen

NMC CONUS West Division, Det Seal Beach  
800 Seal Beach Blvd.  
Seal Beach, CA 90740

Phone: (562) 626-7178

Fax: (562) 626-7212

E-mail: craig.a.allen@navy.mil

#### 7.6 Personal Services:

The Contractor has determined that use of this contract to satisfy this work requirement is in the best interest of the government, economic and other factors considered, and this task order is not being used to procure personal services prohibited by the Federal Acquisition Regulation (FAR) Part 37.104 titled "Personal services contract".

#### 7.7 Current IT Working Environment.

##### 7.7.1 Hardware:

It is anticipated that this effort will utilize standard office, network and Internet hardware. Contractor tools will be compatible with industry and Navy standard equipment.

##### 7.7.2 Software:

It is anticipated that this effort will utilize standard office software.

##### 7.7.3 Telecommunication Protocols:

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The contractor will utilize standard Navy telecommunication protocols, including compliance with standards or deviations as stated or described in product specification or OEM literature.

#### 7.8 Reference Documents:

The Contractor shall adhere to the following documents to the extent they are applicable to the work required by this PBSOW. The contractor will utilize standard Navy telecommunication protocols, including compliance with standards or deviations as stated or described in product specification or OEM literature.

7.8.1 Engineering Drawing Practices DOD-STD-100

7.8.2 Support Equipment Design and Test Standards MIL-PRF-28800

7.8.3 Electromagnetic Interference Requirements MIL-STD-461

7.8.4 Electrical and Electronic Solder Standards J-STD-001

7.8.5 Equipment Design Standards MIL-STD-454

#### 7.9 Intellectual Property:

This task order is funded by the United States Government. All intellectual property generated and/or delivered pursuant to this Performance-Based Statement of Work will be subject to appropriate federal acquisition regulations which entitle the Government to unlimited license rights in technical data and computer software developed exclusively with government funds, a nonexclusive “paid-up” license to practice any patentable invention or discovery made during the performance of the contract, and a “paid-up” nonexclusive and irrevocable worldwide license to reproduce all works (including technical and scientific articles) produced during the contract.

#### 7.10 Section 508:

All Electronic and Information Technology (EIT) procured through this task order must meet the physical accessibility standards at 36 CFR 1194, unless an agency exception to this requirement exists. 36 CFR 1194 implements Section 508 of the Rehabilitation.

Act of 1973, as amended, and is viewable at <http://www.access-board.gov/508.htm><http://www.access-board.gov/508.htm>



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## **SECTION D PACKAGING AND MARKING**

Packing and Marking shall be in accordance with Section D of the Seaport-e Multiple Award IDIQ contract.

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## **SECTION E INSPECTION AND ACCEPTANCE**

Inspection and Acceptance shall be in accordance with Section E of the IDIQ contract.

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## SECTION F DELIVERABLES OR PERFORMANCE

### CLIN - DELIVERIES OR PERFORMANCE

The Periods of Performance for the following Items are as follows:

4000	3/1/2010 - 6/30/2010
6000	3/1/2010 - 6/30/2010

The periods of performance for the following Option Items are as follows:

4001 and 6001	7/1/2010 - 9/30/2010
4002 and 6002	10/1/2010 - 12/31/2010
4003 and 6003	1/1/2011 - 3/31/2011
4004 and 6004	4/1/2011 - 6/30/2011
4005 and 6005	7/1/2011 - 9/30/2011

### PLACE OF PERFORMANCE

Work will be performed at the the following Government site and any other sites as required by the

Statement of Work:

Naval Weapons Station, Seal Beach

800 Seal Beach Blvd

Seal Beach, CA 90740

Work will be performed at the Government sites, as required by the Performance Work Statement.

52.242-15 - STOP WORK ORDER (AUG 1989)-ALTERNATE I)

52.247-34 - FO.B. DESTINATION

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## SECTION G CONTRACT ADMINISTRATION DATA

G-314 TYPE OF CONTRACT (DEC 1999)

This is a Cost Plus Fixed Fee task order.

### WAWF INSTRUCTIONS

#### INVOICING INSTRUCTIONS AND PAYMENT FOR SERVICES

Invoices for services rendered under this Contract shall be submitted electronically through Wide Area Work Flow –Receipt and Acceptance (WAWF):

The vendor shall self-register at the web site <https://wawf.eb.mil>. Vendor training is available on the internet at <https://wawftraining.eb.mil>. Additional support can be accessed by calling the NAVY WAWF Assistance Line: 1-800-559-WAWF (9293).

A separate invoice will be prepared for monthly or pay period. Do not combine the payment claims for services provided under this contract.

Select the 2-in-1 Invoice within WAWF as the invoice type. The 2-in-1 Invoice prepares the Material Inspection and Receiving Report, DD Form 250, and invoice in one document. Back up documentation (such as timesheets, etc.) can be included and attached to the invoice in WAWF. Attachments created in any Microsoft Office product are attachable to the invoice in WAWF.

INFORMATION BELOW WILL BE COMPLETED AT TIME OF AWARD.

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DELIVERY ORDER NUMBER - **NW05**

DOCUMENT TYPE- **Cost Voucher**

ISSUED BY - **N00244**

ADMIN BY - **S2404A**

SHIP TO/ EXTENSION- **N/A**

PAY DODAAC - **HQ0338**

LPO (CERTIFIER)/ EXTENSION - **N47615**

CAGE CODE - **1VTY4**

SEND ADDITIONAL EMAILS NOTIFICATIONS TO: [crystal.sheperd@navy.mil](mailto:crystal.sheperd@navy.mil)

Contractor approved by DCAA for direct billing will not process vouchers through DCAA, but may submit directly to DFAS. Vendors must still provide a copy of the invoice and any applicable documentation that supports payment to the Task Order Manager if applicable. Additionally, a copy of the invoice (s) and attachment (s) at time of submission in WAWF must also be provided to each point of contact identified in this instruction.

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## SEAPORTE TASK ORDER ADMINISTRATION PLAN

In order to expedite the administration of this task order, the following delineation of duties is provided. The names, addresses and phone numbers for these offices or individuals are included elsewhere in the task order award document. The office or individual designated as having responsibility should be contacted for any questions, clarifications or information regarding the administration function assigned.

1. The Procuring Task order Office (PCO) is responsible for:

- a. All pre-award duties such as solicitation, negotiation and award of task orders.
- b. Any information or questions during the pre-award stage of the procurement.
- c. Freedom of Information inquiries.
- d. Changes in task order terms and/or conditions.
- e. Post award conference.

2. The Contract Administration Office (CAO) is responsible for matters specified in FAR 42.302, except those areas otherwise designated as the responsibility of the Task ordering Officer's Representative (TOM) or someone else herein.

3. The Defense Contract Audit Agency (DCAA) is responsible for audit verification/provisional approval of invoices and final audit of this task order prior to final payment to the contractor.

4. The paying office is responsible for making payment of proper invoices after acceptance is documented.

5. The Task Order Monitor (TOM) is responsible for interface with the contractor and performance of duties such as those set forth below. It is emphasized that only the PCO/CAO has the authority to modify the terms of the task order. In no event will any understanding, agreement, modification, change order, or other matter deviating from the terms of the basic task order between the contractor and any other person be effective or binding on the government. If in the opinion of the contractor, an effort outside the scope of the task order is requested, the contractor shall promptly notify the PCO in writing. No action may be taken by the contractor unless the PCO or CAO has issued a task order change. The TOM duties are as follows:

a. Technical Interface

(1) The TOM is responsible for all Government technical interface concerning the contractor and furnishing

technical instructions to the contractor. These instructions may include: technical advice/recommendations/clarifications of specific details relating to technical aspects of task order requirements; milestones to be met within the general terms of the task order or specific subtasks of the task order; or, any other interface of a technical nature necessary for the contractor to perform the work specified in the task order. The TOM is the point of contact through whom the contractor can relay questions and problems of a technical nature to the PCO.

(2) The TOM is prohibited from issuing any instruction which would constitute a task order change. The TOM shall not instruct the contractor how to perform. If there is any doubt whether technical instructions contemplated fall within the scope of work, contact the PCO for guidance before transmitting the instructions to the contractor.

b. Task order Surveillance

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(1) The TOM shall monitor the contractor's performance and progress under the task order. In performing task order surveillance duties, the TOM should exercise extreme care to ensure that he/she does not cross the line of personal services. The TOM must be able to distinguish between surveillance (which is proper and necessary) and supervision (which is not permitted). Surveillance becomes supervision when you go beyond enforcing the terms of the task order. If the task order is directed to perform the task order services in a specific manner, the line is being crossed. In such as situation, the TOM's actions would be equivalent to using the contractor's personnel as if they were government employees and would constitute transforming the task order into one for personal services.

(2) The TOM shall monitor the contractor's performance to see that inefficient or wasteful methods are not being used. If such practices are observed, the TOM is responsible for taking reasonable and timely action to alert the contractor and the PCO to the situation. When task order performance is taking place at a government location, the TOM shall also monitor contractor employees performing under the task order with regard to kind, number and hours worked to ensure that the contractor is properly charging time applied to the task order. A reTOMd of such personal observations should be kept and reports and/or personal observations of the TOM.

(4) If the Contractor Performance Assessment Reporting System (CPARS) is applicable to the task order you are responsible for completing a Contractor Performance Assessment Report (CPAR) in the CPARS Automated Information System (AIS). The initial CPAR, under an eligible task order, must reflect evaluation of at least 180 days of contractor performance.

The completed CPAR, including contractor comments if any, (NOTE: contractors are allowed 30 days to input their comments) should be available in the CPARS AIS for reviewing official (PCO) review no later than 270 days after start of task order performance. Subsequent CPARs covering any task order option periods should be ready at 1-year intervals thereafter.

#### c. Invoice Review and Approval/Inspection and Acceptance

(1) The TOM is responsible for quality assurance of services performed and acceptance of the services or deliverables. The TOM shall expeditiously review copies of the contractor's invoices or vouchers, certificate of performance and all other supporting documentation to determine the reasonableness of the billing. In making this determination, the TOM must take into consideration all documentary information available and any information developed from personal observations.

2) The TOM must indicate either complete or partial concurrence with the contractor's invoice/voucher by executing the applicable certificate of performance furnished by the contractor. The TOM may request DCAA to take a payment offset on questioned costs, when documentary evidence or personal observations do not support submitted invoices. The TOM shall notify DCAA when questioned costs have been resolved with the contractor. The TOM will ensure that DCAA conducts floor checks and/or timecard checks when actual monitoring is not feasible. The TOM will be cognizant of the invoicing procedures and the prompt payment due dates detailed elsewhere in the task order.

(3) The TOM will provide the PCO and the CAO with copies of acceptance documents such as Certificates of Performance.

(4) The TOM shall work with the Contractor to obtain and execute a final voucher no more than 60 days after completion of task order performance. The TOM shall ensure that the voucher is clearly marked as a "Final Voucher."

#### d. Task order Modifications.

(1) The TOM is responsible for developing the statement of work for change orders, technical direction letters

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(TDLs) or modifications and for preparing an independent government cost estimate of the effort described in the proposed statement of work.

(2) Once the Task ordering Officer has requested and received the contractor's proposal the TOM shall review and evaluate the contractor's proposal and furnish comments and recommendations.

e. Administrative Duties

(1) The TOM is responsible for taking appropriate action on technical TOMresponse pertaining to the task order and for maintaining files on each task order. This includes all modifications, government cost estimates, contractor invoices/vouchers, certificates of performance, DD 250 forms and contractor's status reports.

(2) The TOM shall maintain files on all TOMresponse relating to contractor performance, whether satisfactory or unsatisfactory, and on trip reports for all government personnel visiting the contractor's place of business for the purpose of discussing the task order.

(3) The TOM must take prompt action to provide the PCO with any contractor or technical code request for change, deviation or waiver, along with any supporting analysis or other required documentation.

f. Government Furnished Property. When government property is to be furnished to the contractor, the TOM will take the necessary steps to ensure that it is furnished in a timely fashion and in proper condition for use. The TOM will maintain adequate reTOMs to ensure that property furnished is returned and/or that material has been consumed in the performance of work.

g. Security. The TOM is responsible for ensuring that any applicable security requirements are strictly adhered to.

h. Standards of Conduct. The TOM is responsible for reading and complying with all applicable agency standards of conduct and conflict of interest instructions.

i. Written Report/Task order Completion Statement

(1) The TOM is responsible for timely preparation and submission to the PCO, of a written, annual evaluation of

the contractors performance. The report shall be submitted within 30 days prior to the exercise of any task order option and 60 days after task order completion. The report shall include a written statement that services were received in accordance with the Task order terms and that the task order is now available for close-out. The report shall also include a statement as to the use made of any deliverables furnished by the contractor. For task orders where technical direction letters (TDLs) are issued, one consolidated report which addresses all actions under the task order may be submitted.

(2) If the Contractor Performance Assessment Reporting System (CPARS) is applicable to the task order you are responsible for completing a final Contractor Performance Assessment Report (CPAR) in the CPARS with 30 days of task order completion.

(3) The TOM is responsible for providing necessary assistance to the Task ordering Officer in performing Task order Close-out in accordance with FAR 4.804, Closeout of Task Order Files.

6. The Technical Assistant (TA), if appointed, is responsible for providing routine administration and monitoring assistance to the TOM. The TA does not have the authority to provide any technical direction or clarification to the task order. Duties that may be performed by the TA are as follows:

a. Identify contractor deficiencies to the TOM.

b. Review task order deliverables, recommend acceptance/rejection, and provide the TOM with documentation to support the recommendation.

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c Assist in preparing the final report on contractor performance for the applicable task order in accordance with the format and procedures prescribed by the TOM.

d. Identify task order noncompliance with reporting requirements to the TOM.

e. Review contractor status and progress reports, identify deficiencies to the TOM, and provide the TOM with recommendations regarding acceptance, rejection, and/or Government technical clarification requests.

f. Review invoices for the appropriate mix of types and quantities of labor, materials, and other direct costs, and provide the TOM with recommendations to facilitate TOM certification of the invoice.

g. Provide the TOM with timely input regarding technical clarifications for the statement of work, possible technical direction to provide the contractor, and recommend TOM corrective actions.

h. Provide detailed written reports of any trip, meeting, or conversation to the TOM subsequent to any interface between the TA and contractor.

```
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Cumulative Funding 75000.00
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MOD 01

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COST CODE 476150HRVQCQ

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LLA :  
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LLA :  
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Standard Number: N4761510RC4R007  
COST CODE 476150HRVQAQ

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LLA :  
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MOD 02

4001 N4761510RC4R009 25000.00

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MOD 02 Funding 25000.00  
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MOD 03

400101 25000.00

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LLA :

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COST CODE 476150HRHQ7Q

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Cumulative Funding 464731.00

MOD 04

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COST CODE 476150HRNQKQ

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LLA :  
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COST CODE 476150HRVQCQ

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LLA :  
AT 1701804 70BA 000 40628 0 068688 2D C4R007  
COST CODE 476150HRNQJQ

400108 N4761510RC4R007 (15000.00)  
LLA :  
AU 1701804 70BA 000 40628 0 068688 2D C4R007  
COST CODE 476150HRNQKQ

400109 N4761510RC4R007 (10000.00)  
LLA :

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AV 1701804 70BA 000 40628 0 068688 2D C4R007  
COST CODE 476150HRVQCQ

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LLA :  
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COST CODE 476150NBRQ2Q

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COST CODE 476150NBRQ3Q

600102 1400.00  
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MOD 04 Funding 97337.41  
Cumulative Funding 562068.41

MOD 05

400201 21662.59  
LLA :  
AY 1701804 70BA 252 40628 0 068688 2D C7R001  
Standard Number: N4761510RC7R001  
COST CODE 476150NBRQ3Q

400202 32000.00  
LLA :  
AZ 1701804 70BA 000 40628 0 068688 2D C4R010  
Standard Number: N4761510RC4R010  
COST CODE 476150HRRQ5Q

400203 19000.00  
LLA :  
BA 1701804 70BA 000 40628 0 068688 2D C4R010  
Standard Number: N4761510RC4R010  
COST CODE 476150HRRQ2Q

400204 10000.00  
LLA :  
BB 1701804 70BA 000 40628 0 068688 2D C4R010  
Standard Number: N4761510RC4R010  
COST CODE 476150HRRQCQ

600201 28000.00  
LLA :  
BC 1701804 70BA 000 40628 0 068688 2D C4R010  
Standard Number: N4761510RC4R010  
COST CODE 476150HRRQ6Q

MOD 05 Funding 110662.59  
Cumulative Funding 672731.00

MOD 06 Funding 0.00  
Cumulative Funding 672731.00

MOD 07

400301 30000.00  
LLA :  
BD 1711804 70BA 250 40628 0 068688 2D C4R003  
Standard Number: N4761511RC4R003

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COST CODE 476151HRRQ1Q

400302 10000.00  
 LLA :  
 BE 1711804 70BA 250 40628 0 068688 2D C4R003  
 Standard Number: N4761511RC4R003  
 COST CODE 476151HRRQ2Q

400303 18000.00  
 LLA :  
 BF 1711804 70BA 000 40628 0 068688 2D C4R003  
 Standard Number: N4761511RC4R003  
 COST CODE 476151HRRQ3Q

400304 27000.00  
 LLA :  
 BG 1711804 70BA 250 40628 0 068688 2D C4R003  
 Standard Number: N4761511RC4R003  
 COST CODE 476151HRRQ4Q

MOD 07 Funding 85000.00  
 Cumulative Funding 757731.00

MOD 08

400305 49000.00  
 LLA :  
 BH 1711804 70BA 252 40628 0 068688 2D C7R001  
 Standard Number: N4761511RC7R001  
 COST CODE 476151NBRQ1Q

600301 3000.00  
 LLA :  
 BH 1711804 70BA 252 40628 0 068688 2D C7R001  
 Standard Number: N4761511RC7R001  
 COST CODE 476151NBRQ1Q

MOD 08 Funding 52000.00  
 Cumulative Funding 809731.00

MOD 09

400303 (18000.00)  
 LLA :  
 BF 1711804 70BA 000 40628 0 068688 2D C4R003  
 Standard Number: N4761511RC4R003  
 COST CODE 476151HRRQ3Q

600302 18000.00  
 LLA :  
 BF 1711804 70BA 250 40628 0 068688 2D C4R003  
 Standard Number: N476511RC4R003  
 COST CODE 476151HRRQ3Q

MOD 09 Funding 0.00  
 Cumulative Funding 809731.00

MOD 10

400306 N4761511RC4R002 10000.00  
 LLA :  
 BJ 1711804 70BA 000 40628 0 068688 2D CR4002 476151HRVQ9Q

400307 N4761511RC4R002 5000.00  
 LLA :  
 BK 1711804 70BA 000 40628 0 068688 2D C4R002 476151HRVQCQ

400308 N4761511RC4R002 3379.84  
 LLA :  
 BL 1711804 70BA 000 40628 0 068688 2D C4R002 476151HRVBQ

600303 N4761511RC4R002 7900.00  
 LLA :

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BL 1711804 70BA 000 40628 0 068688 2D C4R002 476151HRVQBQ

MOD 10 Funding 26279.84  
Cumulative Funding 836010.84

MOD 11

400401 3720.16  
LLA :  
BL 1711804 70BA 000 40628 0 068688 2D C4R002 476151HRVQBQ  
Standard Number: N4761511RC4R002

400402 10000.00  
LLA :  
BM 1711804 70BA 000 40628 0 068688 2D C4R002 476151HRVQJQ  
Standard Number: N4761511RC4R002

400403 1000.00  
LLA :  
BN 1711804 70BA 000 40628 0 068688 2D C4R002 476151HRVQHJQ  
Standard Number: N4761511RC4R002

400404 10000.00  
LLA :  
BP 1711804 70BA 000 40628 0 068688 2D C4R002 476151HRYQ9Q  
Standard Number: N4761511RC4R002

MOD 11 Funding 24720.16  
Cumulative Funding 860731.00

MOD 12

400405 29000.00  
LLA :  
BQ 1711804 70BA 252 40628 0 068688 2D C7R001 476151NBRQ2Q  
Standard Number: N4761511RC7R001

MOD 12 Funding 29000.00  
Cumulative Funding 889731.00

MOD 13

400406 5000.00  
LLA :  
BR 1711804 70BA 250 40628 0 068688 2D C4R003 476151HRYQ1Q  
Standard Number: N4761511RC4R003  
FUNDING FOR CLIN 4004

400407 15000.00  
LLA :  
BS 1711804 70BA 250 40628 0 068688 2D C4R003 476151HRVQCQ  
Standard Number: N4761511RC4R003  
FUNDS FOR CLIN 4004

600401 4900.00  
LLA :  
BT 1711804 70BA 000 40628 0 068688 2D C4R003 476151HRYQ2Q  
Standard Number: N4761511RC4R003  
FUNDS FOR CLIN 6004

600402 15000.00  
LLA :  
BU 1711804 70BA 252 40628 0 068688 2D C4R003 476151HRVQ9Q  
Standard Number: N4761511RC4R003  
FUNDS IN FOR CLIN 6004

MOD 13 Funding 39900.00  
Cumulative Funding 929631.00

MOD 14

400406 30000.00

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LLA :  
BR 1711804 70BA 250 40628 0 068688 2D C4R003 476151HRYQ1Q  
Standard Number: N4761511RC4R003  
FUNDING FOR CLIN 4004

400407 15000.00

LLA :  
BS 1711804 70BA 250 40628 0 068688 2D C4R003 476151HRVQCQ  
Standard Number: N4761511RC4R003  
FUNDS FOR CLIN 4004

400408 10139.00

LLA :  
BV 1711804 70BA 250 40628 0 068688 2D C4R003  
Standard Number: N4761511RC4R003  
COST CODE 476151HRVQSQ

600403 4861.00

LLA :  
BV 1711804 70BA 250 40628 0 068688 2D C4R003  
Standard Number: N4761511RC4R003  
COST CODE 476151HRVQSQ

MOD 14 Funding 60000.00  
Cumulative Funding 989631.00

MOD 15

400501 15750.00

LLA :  
BR 1711804 70BA 250 40628 0 068688 2D C4R003 476151HRYQ1Q  
Standard Number: N4761511RC4R003  
FUNDING FOR CLIN 4005

400502 28000.00

LLA :  
BS 1711804 70BA 250 40628 0 068688 2D C4R003 476151HRVQCQ  
Standard Number: N4761511RC4R003  
FUNDING FOR CLIN 4005

400503 2900.00

LLA :  
BU 1711804 70BA 252 40628 0 068688 2D C4R003 476151HRVQ9Q  
Standard Number: N4761511RC4R003  
FUNDING FOR CLIN 4005

400504 20000.00

LLA :  
BV 1711804 70BA 250 40628 0 068688 2D C4R003  
Standard Number: N4761511RC4R003  
COST CODE 476151HRVQSQ

600501 11427.00

LLA :  
BW 1711804 70BA 250 40628 0 068688 2D C4R003 476151HRVQJQ  
Standard Number: N4761511RC4R003  
FUNDING FOR CLIN 6005

MOD 15 Funding 78077.00  
Cumulative Funding 1067708.00

MOD 16

600502 11073.00

LLA :  
BV 1711804 70BA 250 40628 0 068688 2D C4R003  
Standard Number: N4761511RC4R003  
COST CODE 476151HRVQSQ

MOD 16 Funding 11073.00  
Cumulative Funding 1078781.00

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## SECTION H SPECIAL CONTRACT REQUIREMENTS

### 5252.237-9501 ADDITION OR SUBSTITUTION OF KEY PERSONNEL (SERVICES)(OCT 2005)

(a) A requirement of this contract is to maintain stability of personnel proposed in order to provide quality services.

The contractor agrees to assign only those key personnel whose resumes were submitted and approved, and who are necessary to fulfill the requirements of the effort. The contractor agrees to assign to any effort requiring non-key personnel only personnel who meet or exceed the applicable labor category descriptions. No substitution or addition of personnel shall be made except in accordance with this clause.

(b) If personnel for whatever reason become unavailable for work under the contract for a continuous period exceeding thirty (30) working days, or are expected to devote substantially less effort to the work than indicated in the proposal, the contractor shall propose a substitution to such personnel, in accordance with paragraph (d) below.

(c) The contractor agrees that [insert "during the term of the contract" or "during the first 30 DAYS of the contract", no key personnel substitutions or additions will be made unless necessitated by compelling reasons including, but not limited to: an individual's illness, death, termination of employment, declining an offer of employment (for those individuals proposed as contingent hires), or family friendly leave. In such an event, the contractor must promptly provide the information required by paragraph (d) below to the Contracting Officer for approval prior to the substitution or addition of key personnel.

(d) All proposed substitutions shall be submitted, in writing, to the Contracting Officer at least fifteen (15) days (thirty

(30) days if a security clearance must be obtained) prior to the proposed substitution. Each request shall provide a detailed explanation of the circumstances necessitating the proposed substitution, a complete resume for the proposed substitute, information regarding the full financial impact of the change, and any other information required by the Contracting Officer to approve or disapprove the proposed substitution. All proposed substitutes (no matter when they are proposed during the performance period) shall have qualifications that are equal to or higher than the qualifications of the person being replaced.

(e) In the event a requirement to increase the specified level of effort for a designated labor category, but not the overall level of effort of the contract occurs, the offeror shall submit to the Contracting Officer a written request for approval to add personnel to the designated labor category. The information required is the same as that required in paragraph (d) above. The additional personnel shall have qualifications greater than or equal to at least one (1) of the individuals proposed for the designated labor category.

(f) The Contracting Officer shall evaluate requests for substitution and addition of personnel and promptly notify the offeror, in writing, of whether the request is approved or disapproved.

(g) If the Contracting Officer determines that suitable and timely replacement of personnel who have been reassigned, terminated or have otherwise become unavailable to perform under the contract is not reasonably forthcoming or that the resultant reduction of productive effort would impair the successful completion of the contract or the task order, the contract may be terminated by the Contracting Officer for default or for the convenience of the Government, as - appropriate. Alternatively, at the Contracting Officer's discretion, if the Contracting Officer finds the contractor to be at fault for the condition, he may equitably adjust (downward) the contract price or fixed fee to compensate the Government for any delay, loss or damage as a result of the contractor's action.

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(h) Noncompliance with the provisions of this clause will be considered a material breach of the terms and conditions of the contract for which the Government may seek any and all appropriate remedies including Termination for Default pursuant to FAR Clause 52.249-6, Alt IV, "Termination (Cost-Reimbursement)".

**THE FOLLOWING LABOR CATEGORIES ARE IDENTIFIED AS KEY PERSONNEL:**

Electronics Engineer  
Electronics Technician  
Engineering Technician

**SECURITY REQUIREMENTS**

Security classifications of the work to be performed will be unclassified.

NOTE: Foreign nationals may be submitted as candidates for unclassified positions.

Facilities. The government shall furnish the facilities required to house and maintain proper and efficient work areas for data ranging up through Secret.

The contractor shall submit a comprehensive security plan that will ensure compliance with the Industrial Security Manual to ensure proper protection of classified data, material, and equipment. The plan will include, but not be limited to, the physical security and integrity of spaces, the badging of personnel and personnel access control, physical security orientations and briefings, compliance with Navy security regulations, when housed on Navy property.

**INSURANCE - WORK ON A GOVERNMENT INSTALLATION**

The following types of insurance are required in accordance with the clause entitled, Insurance - Work On A Government Installation (FAR 52.228-5), and shall be maintained in the minimum amounts shown:

- (1) Comprehensive General Liability: \$200,000 per person and \$500,000 per accident for bodily injury.
- (2) Automobile Insurance: \$200,000 per person and \$500,000 per accident for bodily injury and \$20,000 per accident for property damage.
- (3) Standard Workmen's Compensation and Employer's Liability Insurance (or, where maritime employment is involved, Longshoremen's and Harbor Worker's Compensation Insurance) in the minimum amount of \$100,000.

**5252.211-9502 GOVERNMENT INSTALLATION WORK SCHEDULE (OCT 2005)**

**HOURS OF OPERATION AND HOLIDAY SCHEDULE**

**The Holidays applicable to this order are:**

New Year's Day, 1 January

Martin Luther King's Birthday, Third Monday in January

President's Birthday, Third Monday in February

Memorial Day, Last Monday in May



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Independence Day, 4 July

Labor Day, First Monday in September

Columbus Day, Second Monday in October

Veteran's Day, 11 November

Thanksgiving Day, Fourth Thursday in November

Christmas Day, 25 December

\* If the actual date falls on a Saturday, the holiday will be observed the preceding Friday.  
If the holiday falls on a Sunday, the observance shall be on the following Monday.

#### **PASSES AND BADGES:**

All contractor employees shall obtain the required employee passes. The Government will issue badges without charge. When an employee leaves the contractor's service, the employee's Government pass and badge shall be returned within 10 days. The contractor personnel shall carry company employment identification with them at all times. Subcontractor employees must register with Security. They will be issued a temporary Government badge and must be escorted by a contractor employee with a permanent badge at all times.

#### **H61S GOVERNMENT FURNISHED PROPERTY (GFP) (FEB 2005)**

(a) The Government shall furnish Government property to the Contractor for use in connection with this task order as identified in Attachment(1) .

#### **NAVAL WEAPONS STATION**

800 SEAL BEACH BLVD

SEAL BEACH, CA 90740

(b) Only the identified items, in the quantity shown, will be furnished by the Government; however, additional Government property may be made available. All other material required for the performance of this task order shall be furnished by the Contractor. GFP furnished under this task order is for use exclusively under this task order unless specified otherwise in writing by the TOM.

(c) All Government Property furnished under this task order shall be returned to NAVAL WEAPON STATION at the completion of the task order unless otherwise specified. The Contractor shall immediately advise the TOM, in writing, of any property lost, damaged, or transferred out of the Contractor's possession.

#### **Material Handling Equipment and Vehicles:**

The Government shall furnish material handling equipment (e.g. diesel and electric forklifts) and vehicles (e.g. stake trucks) for use by authorized contractor personnel to execute the work identified in this statement of work. The Head of Agency (CWD) has determined that the sharing of material handling equipment and vehicles (Government & Contractor) is the most cost effective utilization of available resources. In addition, the presence of individual fleets (government and contractor) would pose a safety and transportation risk within the work areas.

The contractor, in the performance of task related duties, may use government vehicles to travel between places of performance and other government offices. The use of any government vehicle for personal use is strictly prohibited. When operating a government vehicle, the contractor shall post a removable placard (e.g. magnetic),

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with 1" lettering, on the driver and passenger doors which states the following:

**For Official Use Only  
U.S. Government Vehicle  
CONTRACTOR OPERATED**

The contractor, in the performance of task related duties, may use government material handling equipment to transport pieces of equipment located at and around the government work site. The use of any government material handling equipment for personal use is strictly prohibited.

Contractors shall comply with the requirements of FAR Part 51, 41 CFR 101-38, and 41 CFR 101-39. Contract personnel must possess and maintain qualifications/certifications to operate designated vehicles and material handling equipment. Contractor shall keep records of personnel qualifications to operate vehicles and material handling equipment. Contractor records are subject to government audit.

Contractor shall maintain complete insurance coverage, to include, but not limited to, personnel, material handling equipment, vehicles, and property.

**Other Direct Costs:**

Type of ODC's based on historical data. Contractors are required to submit substantiation of pricing as well as unit pricing, for all ODC's that are off schedule the contractor will use open market procedures.

- a. Travel for shipboard installation of overhauled systems equates 3 to 4 times per year.
- b. Fed Ex charges for shipping parts requiring repair to various vendors. Equates to 4 to 5 times per month.
- c. Contracts with vendors to perform maintenance on parts and components that cannot be performed economically in-house. Equates to 2 to 3 per quarter.
- d. Procurement of parts required for repair of systems/components being refit by support contractor. Equates 5 to 6 times per quarter.

The contractor is required to have signed authorization of the TOM or designee for any material and equipment purchases, estimated cumulative cost of \$25,000 per 3-month period. The contractor will also be responsible for purchase of supplies and services relevant to the work being performed. The contractor will at all times strive to achieve the "best value" of the supplies, services, or equipment being purchased. Supply and service purchases will be at the discretion of the Government. The contractor will document the sources and prices considered. The contractor should consider three sources and rotate vendors to the best extent possible. Government representatives may audit the purchase documentation.

**SUBCONTRACT WORK:**

The contractor is authorized to subcontract as required to accomplish the requirements specified in this Performance Work Statement. The use of subcontractor services shall be limited to support requirements beyond the capability of both government and contractor resources. Use of subcontract resources is subject to government approval prior to implementation.

**H81S TRAVEL COSTS AND RESPONSIBILITIES (MAY 2006)**

(a) Performance under this task order may require travel by contractor personnel. If travel, domestic or overseas, is required, the Contractor shall be responsible for making all needed arrangements for his personnel. This includes, but is not limited to, medical examinations; immunizations; passports, visas, etc. and security clearances. If any work will take place on a U.S. Navy vessel, the Contractor shall obtain boarding authorization for all contractor personnel from the Commanding Officer of the vessel. Authorization shall be obtained prior to boarding. The number of contractor personnel required will be determined at the discretion of the TOM or

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designee. For all trips, the point of departure will be NWS Seal Beach or home station if nearer unless otherwise directed by the TOM or designee. All trips will require approval by TOM or designee in writing via either memorandum or e-mail prior to the commencement of the travel.

(b) The Government will reimburse the Contractor for allowable travel costs incurred by the Contractor in performance of the task order in accordance with FAR subpart 31.2 or 31.3 as applicable

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## SECTION I CONTRACT CLAUSES

All the provisions of Section I clauses in accordance with Basic SeaPort-e MAC Contract for Cost Plus Fixed Fee apply to this task order plus the following.

52.204-7 - Central Contractor Registration (Oct 2003)

52.216-8 - Fixed Fee (Mar 1997)

52.222-4 - Contract Work Hours and Safety Standards Act - Overtime Compensation (SEP 2000)

52.222-41 - Service Contract Act (1965)

52.223-6 - Drug Free Workplace (MAY 2001)

52.228-7 - Insurance - Liability to Third Persons (MAR 1996)

52.232-20 - Limitation of Cost (Apr 1984)

52.232-22 - Limitation of Funds (Apr 1984)

252-223-7004 - Drug Free Work Force (SEP 1988)

252.231-7000 - Supplemental Cost Principles (DEC 1991)

52.223-5 - Pollution Prevention and Right-To-Know Information (AUG 2003)

52.223-10 - Waste Reduction Program (Aug 2000)

52.237-02 - Protection of Government Buildings, Equipment, and Vegetation (Apr 1984)

252.223-7006 - Prohibition on Storage and Disposal of Toxic and Hazardous Materials (Apr 1993)

252.204-7005 - Oral Attestation of Security Responsibility (AUG 1999)

252.223-7006 - Prohibition on Storage and Disposal of Toxic and Hazardous Materials (APR 1993)

### **52.217-8 OPTION TO EXTEND SERVICES (NOV 1999)**

The Government may require continued performance of any services within the limits and at the rates specified in the contract. These rates may be adjusted only as a result of revisions to prevailing labor rates provided by the Secretary of Labor. The option provision may be exercised more than once, but the total extension of performance hereunder shall not exceed 6 months. The Contracting Officer may exercise the option by written notice to the Contractor within 30 days of contract expiration.

### **52.222-42 STATEMENT OF EQUIVALENT RATES FOR FEDERAL HIRES (MAY 1989)**

In compliance with the Service Contract Act of 1965, as amended, and the regulations of the Secretary of labor (29

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CFR Part 4), this clause identifies the classes of service employee expected to be employed under the contract and states the wages and fringe benefits payment to each if they were employed by the contracting agency subject to the provisions of 5 U.S.C. 5341 or 5332.

The following statement is for INFORMATION ONLY: IT IS NOT A WAGE DETERMINATION. As stated in the FAR clause, the employee class monetary wages and fringe benefits are those equivalent to federal service employees at the local contracting activity.

#### Labor Categories:

Electronic Technician

Labor Rate: \$39.79

Fringe: \$9.94

Electronic Engineer

Labor Rate: \$50.08

Fringe: \$12.52

Mechanical Technician

Labor Rate: Range from \$32.53 - \$43.82

Fringe: Range from \$8.13 - \$10.95

Skilled Tradesmen

Labor Rate: \$37.84

Fringe: \$ 9.46

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## **SECTION J LIST OF ATTACHMENTS**

Attachment 1 - Wage Determination

Attachment 2 - Past Performance Questionnaire