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GENERAL INFORMATION

The purpose of this modification is to exercise option year three for CLIN 2007 only. Accordingly, said Task Order is modified as follows: A conformed copy of this Task Order is attached to this modification for information purposes only.

Availability of Funds (APR 1984) Funds are not presently available for this contract. The Government's obligation under this contract is contingent upon the availability of appropriated funds from which payment for contract purposes can be made. No legal liability on the part of the Government for any payment may arise until funds are made available to the Contracting Officer for this contract and until the Contractor receives notice of such availability, to be confirmed in writing by the Contracting Officer.

"Funding provided herein is subject to the Availability of Funds clause of the contract. In the event of a Continuing Resolution Act for Fiscal Year 2009, funds provided herein are releasable only for the amount of time covered by the enacted Continuing Resolution and will be increased in proportion to the amount of time covered by any additional Continuing Resolution passed by Congress. Funding becomes fully available upon passage of the FY09 Appropriations Act."

This modification is issued in anticipation of the enactment of the FY09 DOD Appropriation Act and is subject to its provisions.

All other terms and conditions remain unchanged.

A conformed copy of this Task Order is attached to this modification for information purposes only.

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SECTION B SUPPLIES OR SERVICES AND PRICES

CLIN - SUPPLIES OR SERVICES

For FFP Items:

Item	Supplies/Services	Qty	Unit	Unit Price	
2001	IT Legacy Operational Support (two positions) (O&MN,N)	4400.0	LH	\$75.00	\$330,000.00
2002	NMCI Operational Support (one position) (O&MN,N)	2000.0	LH	\$51.00	\$102,000.00
2003	Travel NTE \$5,000 in support of CLINs 2001 and 2002. (O&MN,N)	1.0	Lot	\$5,000.00	\$5,000.00
2004	IT Legacy Operational Support (two positions) (OTHER)	4400.0	LH	\$78.00	\$343,200.00
2005	NMCI Operational Support (one position) (OTHER)	2000.0	LH	\$53.00	\$106,000.00
2006	IT Legacy Operational Support (two positions) (O&MN,N) Option	4400.0	LH	\$81.00	\$356,400.00
2007	NMCI Operational Support (one position) (O&MN,N)	2000.0	LH	\$55.00	\$110,000.00
2008	Travel NTE \$5,000 (in association with CLIN 2004) (OTHER)	1.0	Lot	\$5,000.00	\$5,000.00

The purpose of this modification is as an administrative change. Said Task Order is hereby change as follows:

1. Block 5. ISSUED BY (for all future actions)

From:
NAVFAC Washington Dean Koepp, AQ3
1315 Harwood Street, SE
Washington Navy Yard, DC 20375
Dean.koepp@navy.mil (202) 685-3218

To:

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Naval Facilities Engineering Command Atlantic 6506 Hampton Blvd. Norfolk, VA. 23508 jennifer.l.McGuire@navy.mil, (757) 322-4523

2. Block 6 ADMINISTERED BY

From: DCMA Virginia 10500 Battleview Parkway, Suite 200

Manassas, VA 20109-2342

To:

Naval Facilities Engineering Command Atlantic 6506 Hampton Blvd. Norfolk, VA. 23508

3. Block 12 PAYMENT WILL BE MADE BY

From:

DFAS Columbus Center, North Entitlement Operations P.O. Box 182266 Columbus, OH 43218-2266

To:

Defense Finance and Accounting Service Code: N68732 P.O. Box 998022 Cleveland, OH 44199

4. Section G - CONTRACT ADMINISTRATION DATA

Submission of Invoices-Invoices shall be submitted electronically to the following email address: From: invoiceNFW@navy.mil To: NFAinvoicesET@navy.mil

A Form 7300 shall be submitted for electronic payment with each invoice.

All other terms and condition remain unchanged

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SECTION C DESCRIPTIONS AND SPECIFICATIONS

STATEMENT OF WORK (SOW) FOR NAVFAC HQ NMCI OPERATIONAL SUPPORT

Background

NAVFAC HQ requires contractor operational support services for the Navy Marine Corps Intranet (NMCI) program. Via contract to Electronic Data Systems (EDS), the NMCI Program provides IT network and desktop PC seat services to the Department of the Navy. The Department of the Navy provides the strategic direction for the program. EDS provides services delivery. Operational direction, via electronic orders, help desk requests, and other change requests, is provided both by the Navy and by EDS. The NAVFAC enterprise activities transitioning to NMCI include Field Engineering Commands (FECs), Specialty Centers and Headquarters. The activities have ordered approximately 12,000 "seats" at approximately 225 delivery locations. In addition to applications services provided under the NMCI contract, there are numerous legacy applications that have to be deployed and maintained to NAVFAC NMCI end-users. There are approximately 350,000 mappings of the legacy applications to NAVFAC NMCI end-users. For the transition to NMCI, there is a large volume of such direction and requests for NAVFAC that must be processed, tracked, and executed. There is a need to produce and improve operational support processes for use after the transition. Provide input to NAVFAC's CIO, Deputy CIO, IT Managers, NMCI Program Managers, and ACTRs relative to policy, guidance, and processes. Execute change as required through team leadership and coordination. There are six (6) areas that are key to this effort: NMCI Transition Support Services; NMCI Science and Technology (S&T) Community of Interest (COI) Group Management and Support; Defense Messaging System (DMS) Support; Legacy IT Support; Move-Add-Change (MAC) Management and; NMCI Enterprise IT Service Management System (EITSMS) assistance explained below:

- Transitioning from the NAVFAC-owned legacy network to the Enterprise-wide Navy-directed and EDS-owned network requires planning, coordination and technical skill. Specifically, a large volume of requests for NAVFAC support for various seat management groups (such as Blue seats, S&T seats, blackberries, MACs, etc.) must be continuously verified, processed, tracked, executed and validated, some at an enterprise level.
- The need to provide Defense Messaging Service (DMS) support to the NAVFAC community must continue in the post-NMCI transition environment.
- A COI is a logical grouping of NMCI users who have a requirement to access information that should not be made available to the general NMCI user population. The NMCI S&T seats are the foundation for the COI. The NAVFAC S&T Configuration Manager (CM) will approve hardware/software (HW/SW) and provide local support and guidance to ensure the S&T user and seats are in compliance.
- DMS is the designated messaging system created by the Defense Information Systems Agency (DISA) for the Department of Defense (DoD) and supporting agencies. It is a flexible; commercial-off-the-shelf (COTS) based application providing multimedia messaging and directory services using the underlying Defense Information Infrastructure (DII) network and security services. DMS is installed and operational at 270 military installations worldwide. DMS provides message service to all DoD users (to include deployed tactical users), and interfaces to other U.S. government agencies, allied forces and Defense contractors. DMS provides two grades of enabled service: high and medium. High-grade service provides organizational messaging, record traffic and replaces incompatible, unsecured email systems. Medium-grade service, a protected messaging capability for individuals, leverages the installed base COTS email products that are administered as standard network applications across DOD.
- Provide analytical, technical, administrative, and managerial support at the NAVFAC-enterprise level.
- Assist the NMCI Customer Technical Representatives (CTR) with the planning, ordering, delivery and payment of NMCI services via EITSMS.

This SOW addresses two activities to accomplish the NMCI Operational Support detailed above.

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NAVFAC HQ requires contractor augmentation for two tasks under this SOW: IT Legacy/Operational Support and NMCI Operational Support.

IT Legacy/Operational Support - 4400 hours

For the duties of IT Legacy/Operational Support request two full time network specialists at 2200 hours each. The contractor candidates will work a 40 hour workweek, 8 hours a day, 5 days a per week, with some overtime required. Work hours will coincide with core business hours at NAVFAC Headquarters, 8:00 AM to 4:30 PM, and some evenings and weekends. It is anticipated that overtime will not exceed 10 hours per week per employee. Duties require a great deal of flexibility and coordination with virtual team members throughout NAVFAC. The NAVFAC Deputy CIO for NMCI and the NMCI CTRs establish work priorities. Provide input to NAVFAC's CIO, Deputy CIO, IT Managers, NMCI Program Managers, and Activity CTRs (ACTRs) relative to policy, guidance, and processes. Execute change as required through team leadership and coordination. Support NAVFAC NMCI end-users who have NMCI seats at Headquarters and other Navy Yard activities as directed by the NAVFAC Command Information Officer (CIO) Directorate Point of Contact. Work with CM to ensure updates are provided to seats. Ensure quarterly reports are filled out with the SW on the seat. Submit updates to the COI questionnaire as necessary. The Contractor shall act as the primary resource for the DMS at NAVFAC Headquarters and provide assistance across the NAVFAC enterprise to NAVFAC subordinate commands, as required and as directed by the Assistant CIO for Infrastructure Management, The Contractor shall participate, as directed by The Deputy CIO for NMCI, in all local Legacy server consolidation and application support activities. In general these will include Intel/Windows NT, 2000 and XP workstations and server environments. This will require close coordination with CIO management and Server Consolidation Team members as a Microsoft Technical expert. The following sub-activities/ areas of expertise are required:

- Assist with activities related to relocating systems hardware and software including the IT asset inventory
- Support Video Teleconference facilities
- Operation and support of Digital Senders at HQ and activity components. Including managing the HP Address Manager updates.
- Provide first line hardware diagnostics and consultation services including peripheral diagnostics and implement feasible repairs
- Maintain WAN connections, and LAN connectivity between the NMCI / Legacy environments. Daily backups of servers. This includes assistance to other NAVFAC commands.
- Configure NMCI loaner laptops for Remote Access for HQ NMCI users going on travel.
- Provide NMCI end-users support including mapping drives, backing up data, Host on Demand setup, incoming and transferring users and Ad Hoc training for hardware and software.
- Provide support with DMS server as well as client workstations (unclassified and classified). Apply FENS, troubleshoot directory inconsistencies, maintain address book and DMDS membership.
- Provide support to the Information Assurance Manager (IAM) for NAVFAC HQ. Ensure compliance with Information Assurance Vulnerability Alert (IAVA) security alerts/patches on existing Legacy files servers and workstations (unclassified and classified). Secure legacy servers and workstations on the HQ LAN.
- Provide local support for Legacy applications such as the Environmental Resources Management System (ERMS), the Standard Labor Data Collection and Distribution Application (SLDCADA), American Magnetic (AMAG), and Automated Travel Orders System (ATOSPlus).
- Maintain NMCI and legacy distribution lists and security groups. Maintain permissions of shared files.

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For the duties of NMCI Operational Support request a full time Operational Support person with 2000 hours. The contractor candidate will work a 40 hour workweek, 8 hours a day, 5 days a per week, with some overtime required. Work hours will coincide with core business hours at NAVFAC Headquarters, 8:00 AM to 4:30 PM. Duties require a great deal of flexibility and coordination with virtual team members throughout NAVFAC. The Deputy CIO for NMCI and the NMCI CTR establish work priorities. Support and monitor NMCI MACs at an enterprise level and provide projections for current and out year requirements. These are to be reported monthly and provided by task order. These MACs include applications configuration changes, hardware changes, account changes, ramifications of personnel moves and transfers, and other operational change ordering and tracking. There are approximately 20,000 processed during the fiscal year. Assist NAVFAC Headquarters and field commands to prepare for NMCI transition, and to establish sustainable operational processes. Identify and resolve issues related to transition and sustainment activities with the NMCI contractor, the Navy NMCI Program Management Office, and NAVFAC activity components. Setup and maintain new service request management groups. Provide assistance to CTRs with NMCI EITSMS. EITSMS is the authoritative source for planning, ordering, delivery and payment of NMCI services. Provide assistance with the scheduling of Video Teleconferences (VTC) for HQ. Some requests will require coordination with the enterprise. Provide conference lines for attendees connecting via telephone. Assist will the updating of distribution lists that are maintained on NMCI.

Skill Set

Skills required to successfully executing IT Legacy/Operational Support duties include:

- MCSE certified in networking or operating systems or has equivalent experience.
- Experience and able to support Microsoft Exchange Server 5.5 and knowledge of Exchange 2000/2003.
- Must have worked with DMS servers and workstations.
- Excellent customer service and communication skills.

Skills required to successfully execute the NMCI Operational Support duties include:

- Microsoft Office Tools. Must be an Advanced Excel user and to provide complex reports.
- NMCI support tools including Service Request eForms and EITSMS.
- Organization and excellent communication skills. The incumbent must be able to communicate orally and in writing. Will be required to present at bi-weekly meetings.
- Excellent customer service skills

Level of Education/Experience

The IT Legacy/Operational Support candidates must have 3 years practical experience supporting Intel/Windows NT, 2000 and XP workstations and NT servers. The candidates must have at least a year experience with Microsoft Exchange server 5.5 and knowledge of Exchange 2000. At least one candidate must have at least one year experience running DMS workstations and servers. Candidates are required to have a Secret clearance. One candidate must have clearance at award and the other candidate able to obtain an interim clearance within 60 days of award.

The NMCI IT Analyst/Operation Support candidate must be an experienced Microsoft Office Professional user. Candidate must be an Advanced MS Excel user. 3 months experience with NMCI Support tools.

Period of Performance

The period of performance is one year from notice to proceed, with two optional year extensions.

Place of Performance

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Work will be performed primarily at the NAVFAC Headquarters location, Building 33 on the Washington Navy Yard, DC

Travel

The government will provide reimbursement for approved travel at prevailing rate in accordance with the Joint Travel Regulations at an amount not to exceed \$5000.00. Travel receipts must be provided with the invoice.

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SECTION D PACKAGING AND MARKING

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SECTION E INSPECTION AND ACCEPTANCE

not applicable

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SECTION F DELIVERABLES OR PERFORMANCE

CLIN - DELIVERIES OR PERFORMANCE

The periods of performance for the following firm items are from date of task order award through 12 months thereafter, estimated at:

2001	10/10/2006 - 10/9/2007
2002	10/10/2006 - 10/9/2007
2003	10/10/2006 - 10/9/2007
2004	10/10/2007 - 10/9/2008
2005	10/10/2007 - 10/9/2008
2007	10/10/2008 - 10/9/2009
2008	10/10/2007 - 10/9/2008

The period of performance for the following option items are from date of option exercise through 12 months thereafter, estimated at:

2006 10/10/2008 - 10/9/2009

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SECTION G CONTRACT ADMINISTRATION DATA

Task Order Manager
Dean E Koepp, AQ3
1314 Harwood St. SE, Bldg 212
Washington Navy Yard, Washington, DC 20374-5018
dean.koepp@navy.mil
202-685-3218

SUBMISSION OF INVOICES

Invoices shall be submitted electronically to the following email addresses:

invoiceNFW@navy.mil

Invoices will be paid through the Navy's electronic invoice database. Therefore, a signed Form 7300 shall be provided electronically with each invoice in order to accomplish electronic payment. Invoices may be submitted monthly based on performance. For each invoice submitted, the contractor shall detail the hours worked, a brief summary of the work accomplished, and bi-weekly time sheets signed by a government official.

Accounting Data SLINID PR Number Amount. MOD 1 2001 N0002507RC00002 330000.00 AA 1771205 2579 0252 94225 0 068732 2D 7RC002 AA40AA10CIOQ N0002507RC00003 102000.00 2002 AB 1771205 2579 0252 94225 0 068732 2D 7RC003 AA000533CIOQ 2003 N0002507RC00002 5000.00 AA 1771205 2579 0252 94225 0 068732 2D 7RC002 AA40AA10CIOQ MOD 5 2004 343200.00 AC 17 08121205 2589 0252 94225 0 068732 2D 8RC009 AA40AA10CIOQ Standard Number: N0002508RC00009 2005 106000.00 AD 17 08121205 2583 0252 25225 0 068732 2D 8RC010 AA00271CIOQ Standard Number: N0002508RC00010 2008 5000.00 LLA : AC 17 08121205 2589 0252 94225 0 068732 2D 8RC009 AA40AA10CIOQ Standard Number: N00002508RC00009

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Standard Number: N0002509RC00014

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SECTION H SPECIAL CONTRACT REQUIREMENTS

not applicable

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SECTION I CONTRACT CLAUSES

Standard clauses apply.

Add Clause in Full Text:

52.232-18 Availability of Funds

Availability of Funds (APR 1984)

Funds are not presently available for this contract. The Government's obligation under this contract is contingent upon the availability of appropriated funds from which payment for contract purposes can be made. No legal liability on the part of the Government for any payment may arise until funds are made available to the Contracting Officer for this contract and until the Contractor receives notice of such availability, to be confirmed in writing by the Contracting Officer.

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SECTION J LIST OF ATTACHMENTS