

AMENDMENT OF SOLICITATION/MODIFICATION OF CONTRACT	1. CONTRACT ID CODE	PAGE OF PAGES	
	J	1	2

2. AMENDMENT/MODIFICATION NO. 02	3. EFFECTIVE DATE 09-Sep-2014	4. REQUISITION/PURCHASE REQ. NO. N6169015RCA4001	5. PROJECT NO. (If applicable) N/A
6. ISSUED BY CODE	N00189	7. ADMINISTERED BY (If other than Item 6) CODE	S2404A

NAVSUP FLC Norfolk, Detachment Philadelphia
700 Robbins Avenue, Bldg. 2B
Philadelphia PA 19111-5083
catherine.kelly@navy.mil 215-697-9693

DCMA Manassas
14501 George Carter Way
Chantilly VA 20151

8. NAME AND ADDRESS OF CONTRACTOR (No., street, county, State, and Zip Code) Adapttech 12329 Henderson Rd. Clifton VA 20124	9A. AMENDMENT OF SOLICITATION NO.
	9B. DATED (SEE ITEM 11)
	10A. MODIFICATION OF CONTRACT/ORDER NO. N00178-04-D-4001-EX01
	10B. DATED (SEE ITEM 13) 01-Oct-2013
CAGE CODE 1VTY4	FACILITY CODE

11. THIS ITEM ONLY APPLIES TO AMENDMENTS OF SOLICITATIONS

The above numbered solicitation is amended as set forth in Item 14. The hour and date specified for receipt of Offers is extended, is not extended. Offers must acknowledge receipt of this amendment prior to the hour and date specified in the solicitation or as amended, by one of the following methods: (a) By completing Items 8 and 15, and returning one (1) copy of the amendment; (b) By acknowledging receipt of this amendment on each copy of the offer submitted; or (c) By separate letter or telegram which includes a reference to the solicitation and amendment numbers. FAILURE OF YOUR ACKNOWLEDGEMENT TO BE RECEIVED AT THE PLACE DESIGNATED FOR THE RECEIPT OF OFFERS PRIOR TO THE HOUR AND DATE SPECIFIED MAY RESULT IN REJECTION OF YOUR OFFER. If by virtue of this amendment you desire to change an offer already submitted, such change may be made by telegram or letter, provided each telegram or letter makes reference to the solicitation and this amendment, and is received prior to the opening hour and date specified.

12. ACCOUNTING AND APPROPRIATION DATA (If required)

SEE SECTION G

13. THIS ITEM APPLIES ONLY TO MODIFICATIONS OF CONTRACTS/ORDERS, IT MODIFIES THE CONTRACT/ORDER NO. AS DESCRIBED IN ITEM 14.

(*)	A. THIS CHANGE ORDER IS ISSUED PURSUANT TO: (Specify authority) THE CHANGES SET FORTH IN ITEM 14 ARE MADE IN THE CONTRACT ORDER NO. IN ITEM 10A.
<input type="checkbox"/>	
<input type="checkbox"/>	B. THE ABOVE NUMBERED CONTRACT/ORDER IS MODIFIED TO REFLECT THE ADMINISTRATIVE CHANGES (such as changes in paying office, appropriation date, etc.) SET FORTH IN ITEM 14, PURSUANT TO THE AUTHORITY OF FAR 43.103(b).
<input type="checkbox"/>	C. THIS SUPPLEMENTAL AGREEMENT IS ENTERED INTO PURSUANT TO AUTHORITY OF:
<input checked="" type="checkbox"/>	D. OTHER (Specify type of modification and authority) FAR 52.217-9 Option to Extend the Term of the Contract

E. IMPORTANT: Contractor is not, is required to sign this document and return ___ copies to the issuing office.

14. DESCRIPTION OF AMENDMENT/MODIFICATION (Organized by UCF section headings, including solicitation/contract subject matter where feasible.)

SEE PAGE 2

15A. NAME AND TITLE OF SIGNER (Type or print)		16A. NAME AND TITLE OF CONTRACTING OFFICER (Type or print)	
		SEAN MCGINLEY, Contracting Officer	
15B. CONTRACTOR/OFFEROR	15C. DATE SIGNED	16B. UNITED STATES OF AMERICA	16C. DATE SIGNED
(Signature of person authorized to sign)		BY /s/SEAN MCGINLEY (Signature of Contracting Officer)	09-Sep-2014

NSN 7540-01-152-8070
PREVIOUS EDITION UNUSABLE

30-105

STANDARD FORM 30 (Rev. 10-83)
Prescribed by GSA
FAR (48 CFR) 53.243

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GENERAL INFORMATION

The purpose of this modification is to:

1. Exercise Option Period I (CLIN 8001), with a Period of Performance of 01 October 2014 - 30 Sept 2015.

Accordingly, this Task Order is modified as follows: Exercise CLIN 8001

Summary, Exercise Option Period I

The Line of Accounting is hereby changed as follows:

CLIN	From (\$)	By (\$)	To(\$)
8001	\$0.00	\$117,409.44	\$117,409.44

2. Wage Determination 2005-2057 Rev 15 is hereby incorporated into the Task Order. This Wage Determination replaces the existing Wage Determination 2005-2057 Rev.14. A copy of the Wage Determination can be found at <http://www.wdol.gov/wdol/scafiles/std/05-2057.txt>

The total amount of funds obligated to the task order is hereby increased by \$117,409.44 from \$111,916.94 to \$229,326.38.

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SECTION B SUPPLIES OR SERVICES AND PRICES

CLIN - SUPPLIES OR SERVICES

For FFP Items:

Item	PSC	Supplies/Services	Qty	Unit	Unit Price	Total Price
5000	H959	Maintenance and Testing Support Equipment Servicein accordance with Paragraphs 1.0 through 4.2 of the Performance Work Statement contained in Section C. (O&MN,N)	11.0	MO	\$9,824.77	\$108,072.47
5001	H959	Maint and TestingServices (O&MN,N)	1.0	LO	\$3,844.47	\$3,844.47
8001	H959	Maintenance and Testing Support Equipment Servicein accordance with Paragraphs 1.0 through 4.2 of the Performance Work Statement contained in Section C. (O&MN,N)	12.0	MO	\$9,784.12	\$117,409.44
8002	H959	Maintenance and Testing Support Equipment Servicein accordance with Paragraphs 1.0 through 4.2 of the Performance Work Statement contained in Section C. (O&MN,N) Option	12.0	MO	\$9,784.75	\$117,417.00
8003	H959	Maintenance and Testing Support Equipment Servicein accordance with Paragraphs 1.0 through 4.2 of the Performance Work Statement contained in Section C. (O&MN,N) Option	12.0	MO	\$9,695.52	\$116,346.24
8004	H959	Maintenance and Testing Support Equipment Servicein accordance with Paragraphs 1.0 through 4.2 of the Performance Work Statement contained in Section C. (O&MN,N) Option	12.0	MO	\$9,697.19	\$116,366.28

Base: 01 October 2013 - 30 September 2014
Option I: 01 October 2014 - 30 September 2015
Option II: 01 October 2015 - 30 September 2016
Option III: 01 October 2016 - 30 September 2017
Option IV: 01 October 2017 - 30 Septmeber 2018

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SECTION C DESCRIPTIONS AND SPECIFICATIONS

PERFORMANCE WORK STATEMENT

MAINTENANCE AND TESTING SUPPORT EQUIPMENT SERVICES

1.0 Scope of Work. The contractor shall provide the supervisory/management and calibration personnel necessary to perform maintenance and testing support equipment services in support of Navy schools under the Training Support Center (TSC) San Diego. The contractor's services shall be in accordance with NAVSEAINST 4734.1 series, Test Measurement and Diagnostic Equipment (TMDE) and METCAL Metrology and Calibration Programs. By these instructions, the TSC is required to maintain its certification as a Field Calibration Activity (FCA) laboratory. The contractor shall perform maintenance and testing support equipment services in keeping with the capabilities of a FCA on General Purpose and Special Purpose test equipment which includes: meters, frequency counters, oscilloscopes, signal generators and any equipment that the laboratory has been authorized to perform calibration services.

The contractor personnel shall be qualified in the field of maintenance and TMDE services by being certified in accordance with NAVSEA 04-4734B Navy and Marine Corps Calibration Laboratory Audit/Certification Manual or NAVSEA ST700-AM-GYD- 010/METCAL as part of the facility audit to ensure competency in personnel, equipment, environment, documentation, and measurement capabilities.

The contractor shall be responsible for the successful completion of a satisfactory rating/review during a facility audit and any requirements to maintain the certification standards of the lab.

1.1 Location. Performance of maintenance and TMDE services is located in the Training Support Center (TSC) Calibration Facility in Building 3290 (Room 303D), Naval Station San Diego, California. Support equipment with gauges under this contract is located in Building 3533, Naval Station San Diego, California. Specific equipment may be located in Building 3533 Electrical Room (Room 120), Building 3533 Compressor Room (Located above Room 120) and AC&R Laboratory (Room 119). These buildings are located within walking distance of each other.

1.2 Hours. Training Support Center works a five-day workweek, Monday through Friday. Hours of operation for the calibration lab are 0730 – 1600. The contractor shall furnish one full-time qualified supervisory person to manage and operate the calibration laboratory, receive equipment on a daily basis and maintain current inventory documentation to support TMDE readiness for the training environment. Calibration workload supports the equipment energized two days per week or 16 hours of support during the week (two eight hour days). At all times when the equipment is energized, two people must be in the calibration lab for safety. The contractor shall provide a second technician Wednesday and Thursday of each week for eight hours each day. At the beginning of each month, the contractor shall notify the Contracting Officer's Representative (COR) if there is a request to substitute another technician or a change of personnel to meet the part-time requirements. The contractor shall ensure all technicians meet

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the qualifications identified in the contract. Resumes are required on any personnel change, either short or long term to the COR. Any request to change the part-time schedule shall identify the energized equipment days considered to be the most productive for performance of maintenance and testing support equipment services and considered the most advantageous to the Government workload.

1.3. Personnel Qualifications. The contractor shall furnish two qualified calibration technicians to ensure satisfactory performance of services. However, see paragraph 1.2 above. Minimum of four (4) or more years of experience in test equipment and gauge calibration is required. Formal education by the Navy Calibration School or equivalent training which produces AT/ET NEC 6673 or 6718; EM NEC 4675; IC NEC 4782 or other training that is determined by the COR and the Minor Repair & Calibration (MR-Cal) Coordinator as being equivalent training. Resumes will be provided on all personnel offered by the contractor to perform work.

1.3.1. The supervisory technician shall be qualified to Work Center Supervisor position which involves technical and managerial prowess, scheduling calibration activities, quality assurance, management of parts and procurement, inventory control, timely turn-around of equipment, ability to work independently and interface with senior personnel and other points of contact.

1.3.1.1. Shall coordinate with all respective Test Equipment Petty Officers (TEPO) of each learning site for the status and pick-up of completed calibrated equipment that has been turned in to Training Support Center's Calibration Laboratory for action with a timely turnaround of two working weeks.

1.3.1.2. Shall coordinate all external calibration pick-up and deliveries with external calibration areas and resolve any calibration department issues with local customers.

1.3.1.3. Shall prepare technical reports with recommendations for solutions to technical problems and shall initiate internal purchase requisitions for calibration lab equipment as needed.

1.3.1.4. Shall ensure TMDE calibrations are in accordance with applicable procedures and calibration records are up to date. Supervisory technician must have essential knowledge of military calibration programs, maintains all logs, required documentation, inputs of relevant data for all calibrated TMDE, validates calibration recall reports and monitors distribution to customers.

1.3.1.5. Shall document all calibration and repair data as needed within the documents of the METCAL official vehicle of documentation.

1.3.2. All contractor employees shall communicate clearly in written and spoken English, and be capable of working with minimal or no direct supervision.

1.3.3. The contractor shall provide to the COR via email any contractor personnel changes, vacation personnel changes, jury duty personnel changes or sick leave personnel changes. When one of the calibration technicians is sick, on vacation, or has jury duty; a qualified replacement must be provided.

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1.3.4. The contractor shall ensure that all contract personnel assigned to TSC maintain a standard of grooming and personal appearance that is in keeping with their positions as professionals in a military environment. Denim clothing shall not have any exposed metal components.

1.3.5. The contractor shall ensure a technician with the same supervisory skills and working knowledge of the calibration lab is available in the event the supervisory technician is unavailable for work.

2.0. General.

2.1. Badges. The supervisory technician will be issued a NMCI Common Access Card (CAC). The CAC may be obtained via the assigned Trusted Agent upon request by the contractor to the COR and issued through the Naval Station Pass and ID office. The contractor shall meet the requirements for credentialing contained within Homeland Security Presidential Directive-12 and Federal Information Processing Standards Publication 201-1 (references (b) and (c)). At a minimum, an FBI fingerprint check with favorable results must be completed and a National Agency Check with Inquiries (NACI), or a DoD determined equivalent investigation, or greater has been submitted to the Office of Personnel and Management (OPM). The contractor shall complete the Trusted Associate Sponsorship System (TASS) form, the SAAR-N OPNAV 5239/14 form, required Cyber Awareness training and any other courses identified as mandatory training to obtain a CAC via the TASS Trusted Agent. The contractor shall also complete these mandatory training requirements on an annual basis (approximately four hours annually). When a contractor's services are no longer required, the CAC must be returned to the COR or Trusted Agent and the contractor vehicle decal scraped if not military affiliated. The contractor shall check out with the NMCI support department prior to employment termination to cancel NMCI seat access. For the part-time technician, the contractor shall request a Rapid-gate badge IAW local regulation for base access.

2.1.1. The Government will provide each technician a Department of Defense vehicle decal, if required. Each contractor shall have a valid driver's license, proof of insurance and must maintain a clean DMV record. Government contractor ID badges shall be worn by each employee on the outer clothing and above the waist while on the job site. The contractor shall ensure ex-employee identification badges and vehicle decals are returned to the COR within two work days of employee termination.

2.1.2. No employee will be permitted to access the Government facility when it is determined the employee's presence would be detrimental to the security of the facility or accomplishment of work. There are no functions requiring security clearances in this contract.

2.2. Computer Access. The contractor shall comply with all NMCI (Navy Marine Corp Internet) security requirements. In addition any product (disk, tape or hard copy) prepared by the contractor for the Government (whether produced on Government furnished or contractor-owned equipment) shall be the property of the Government. The Government will provide access to a computer in performance of the contractor's duties. Email access via the LAN (Local Area Network) system and a NMCI seat will be provided. Only NMCI authorized software will be allowed on Government computers. No personal computers or thumb drives

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shall be connected to the LAN system.

2.3. Safety. The contractor shall maintain safety and health standards consistent with the requirements of OPNAVINST 5100.23, Navy Occupational Safety and Health (NAVOSH) Program and local Command safety instructions. Any safety related problems shall be addressed immediately to the COR. If the contractor fails or refuses to promptly comply with safety requirements, the Contracting Officer may issue an order stopping all or part of the work until satisfactory corrective action has been taken. No part of the time lost due to any such stop work order shall be made the subject of claim for extension of time or for excess costs or damage to the contractor. Supplements or amendments to documents may be issued during the life of the Contract and will be supplied to the contractor by the Government and shall be considered in full force and effective immediately. Upon termination of the contract, the contractor shall return all issued documents to the Government. The contractor shall meet all local command requirements for HAZMAT control in accordance with OPNAVINST 5100.23 series (Navy Occupational Safety and Health Program). The contractor shall comply with Federal, and the State of California laws and regulations in the handling, storage, inventorying, and disposal of hazardous material. The contractor shall perform administrative functions to include administration of the HAZMAT control program for the gauge calibration work center, which includes maintaining the Material Safety Data Sheets (MSDS) and adding or deleting materials to the MSDS as required. The contractor shall provide a written report of inventory results to the COR upon request.

2.3.1. Government safety officials, environmental engineers, fire inspectors and other agencies will conduct inspections of operations and facilities at various times. These personnel will not interfere with contractor performance and will refer all documents concerning the contractor's operations to the COR. The contractor is authorized to request a summary of the releasable findings from the COR.

2.3.2. The contractor shall make an immediate report and maintain an accurate record of all accidents resulting in death, trauma, or occupational disease incurred by contractor employees. This report shall be submitted to the COR. Property and/or equipment damage caused by contractor employees shall be reported to the COR. The contractor shall provide report information required by OPNAVINST 3100.6 series (Special Incident Reporting Procedures).

2.3.3. The Government will provide emergency medical services for job related injuries incurred while an employee is performing under this Contract. Emergency medical care is available to contractor employees at Branch Medical Clinic, Naval Station San Diego, CA. Such emergency medical care will be limited to those services necessary to prevent undue suffering or loss of life and will be provided only during the period of emergency. In such circumstances, action shall be taken to transfer contractor employees to a civilian health care provider as soon as the emergency period ends. The contractor or the employee's private insurance shall reimburse the Government for emergency medical services provided.

2.4. Holidays. Shall be limited to those scheduled for the United States Federal Government employees.

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- (1) New Years Day
- (2) Martin Luther King, Jr. Birthday
- (3) Presidents Day
- (4) Memorial Day
- (5) Independence Day
- (6) Labor Day
- (7) Columbus Day
- (8) Veterans Day
- (9) Thanksgiving Day
- (10) Christmas Day

2.5. The Government will notify the contractor a minimum of fourteen calendar days prior to any change in the standardized working hours. Notification of less than fourteen days for changes in standardized working hours is permitted upon acceptance by the contractor of the lesser notification period.

2.6. The contractor shall immediately report any disciplinary problems between contract employees and military staff or students (e.g., fraternization, sexual harassment, racial discrimination, etc.) to the COR.

2.7. The contractor shall establish and implement methods of ensuring that all keys issued to the contractor by the government are not lost, misplaced, or used by unauthorized persons. Keys issued to the contractor by the Government will not be duplicated. The contractor shall be required to replace, re-key, or reimburse the Government for replacement of locks or re-keying as a result of Contractors losing keys for the calibration lab. The contractor shall ensure keys are returned from contractor employees upon termination of employment and report the occurrence of a lost key immediately to the COR.

3.0. Requirements.

3.1. As an FCA, the contractor shall perform calibrations in the following NAVSEA phases: A1A (Electrical, Electronic and Digital Meters), A2 (Electronic Meters), A3 (Digital Volt Meters), A4 (Megohmmeters), A7A (Differential/Digital Volt meters), C1B (Oscilloscopes), C4A (Electronic Counter/Frequency Standards), C5A (Signal Generators (150 kHz to 1.3 GHz)), C5B (Signal Generators 150 kHz-1.3 GHz)), and S1 (Electronic Tams Expansion). Additional capabilities can be added at the convenience of the Government and the facility certification must be amended to reflect any new capability requirements.

3.2. The contractor shall receipt for, calibrate, and return TMDE via authorized personnel to the various departments. When the equipment is ready for pick-up, the contractor shall notify

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authorized personnel for ready status (via email/phone call). If the customer has not picked up the equipment within two weeks of notification, the contractor shall notify the COR with supporting equipment documentation and attempted dates to reach the customer. The contractor shall maintain an updated TEPO list including email address/phone number for each area supported by the FCA lab. The contractor shall update this list as required for accuracy and provide a copy to the COR.

3.3. TMDE not authorized for calibration within the capabilities of the TSC FCA lab shall be sent to Navy external activities for calibration or repair. The contractor shall coordinate any calibration overflow with the Minor Repair & Calibration (MR-Cal) coordinator for scheduling to an appropriate service provider. Completion of calibration/repair requirements involves NAVSEA pick-up and delivery to and pick-up from other government calibration/repair facilities located in the San Diego area and/or delivery to and pick-up from other non-government calibration/repair facilities located off base.

3.4. The contractor shall perform administrative tasks associated with the MEASURE WEB report. MEASURE WEB entry tasks include: (a) daily calibration data, (b) monthly past due and due equipment status, (c) monthly inventory status reports and (d) monthly reports removing or replacing any equipment from the inventory. At the beginning of each month, MEASURE WEB recall reports (past due equipment list, equipment inventory and recall equipment list) shall be generated from MEASURE WEB by the contractor and distributed to respective TEPOs, the COR and the MR-Cal coordinator.

3.5. The contractor shall document calibration completion on all calibrated equipment on METCAL forms and store in a designated location with lock and key. The contractor shall ensure that gauges or components are tagged to reflect results of the calibration, within standards or failure to meet standards. The contractor shall ensure calibrated gauges receive Government-provided new calibration tags (stickers) that reflect the calibration date, next due date, serial number, calibrator's initials and a three letter lab code or an artisan stamp which is a combination of Lab Code and Technician number. All calibration records shall remain the property of the Government.

3.6. The contractor shall prepare all appropriate documentation necessary to obtain parts and materials from the government supply system using Open Purchase Request Form. The contractor shall submit requests to the COR for additional or replacement Government Furnished Equipment (GFE) required in the performance of the Contract. The Government will determine what additional or replacement equipment can be provided under this contract. Failure of the Government to provide additional or replacement equipment does not relieve the contractor from performance under this Contract.

3.7. The contractor shall ensure all gauges, regulators, pressure activated switches and precision measuring instruments (Electrical/electronic equipment) supported within a FCA are calibrated according to the calibration documentation schedule for the appropriate systems. The contractor shall manage and update inventory received in the calibration lab (Physical/Mechanical equipment). This includes receiving, tracking and scheduling delivery to outside calibration labs

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through the MR-Cal coordinator. The contractor shall perform all gauge calibrations for the Surface Warfare Officers School (SWOS) Learning Site San Diego in support of associated air compressors, water pumps, and laboratory gauges and precision instruments such as micrometers, spring scales and torque wrenches. The contractor shall ensure all gauges, regulators, pressure activated switches and precision measuring instruments are calibrated according to the calibration maintenance documentation for the appropriate systems. Scheduling of the AC&R gauges shall be coordinated with the AC&R instructors and the military supervisor for available times not to interfere with training. The contractor shall contact the schoolhouse to set up a schedule.

3.8. The contractor shall provide a monthly list of gauges or components for calibration extracted from the calibration documentation. The contractor shall maintain an administrative file of gauge calibrations due and completed for the scheduled month. Gauges shall be calibrated in the calibration laboratory or at the equipment site if required. The contractor is responsible for removal, calibration (both in-place and remote – within walking distance), and installation of pressure, temperature, vacuum, flow-rate and differential gauges. The contractor must coordinate with AC&R certified instructors for the pump-down of AC&R systems prior to calibration of the gauges required in this contract. The contractor may utilize advances in technology or other management initiatives to increase productivity.

3.9. To perform calibration requirements, the contractor shall have accreditations performed by American Association for Laboratory Accreditation (A2LA) or National Voluntary Laboratory Accreditation Program (NVLAP) to the criteria of American National Standards Institute/NCSL (ANSI) Z540-1 (1994) or International Standards Organization (ISO) 17025-1999. The accreditations must provide a certificate of competency and a scope of capability attesting maintenance and testing support equipment services, calibration disciplines and parameters for which the certificate is issued.

3.10. The contractor is responsible for all the standards/procedures associated with maintaining the Navy's FCA lab NAVSEA certification during inspections. The contractor shall ensure that the Navy's calibration lab and certification are maintained at all times by complying with the following directives, instructions and standards:

OPNAVINST Test 3960.16 (series)

Navy Test and Diagnostic Equipment (TMDE), Automated Systems (ATE) and Metrology and Calibration (METCAL)

NAVSEA ST700-AM-GYD-010

Metrology and Calibration (METCAL) Laboratory Requirements and Certification Guide

NAVSEA 04-4734

Navy/marine corps Audit Certification Manual

NAVSEA OD 45845

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Metrology Requirements List (METRL)

NAVSEA OD 48939

Navy Calibration Equipment (NCE) List

NAVAIR 17-35 FR-06

Facility Requirement for Navy Calibration Laboratories

NAVSEALOGCEN 53711-6785244

Minor repair & Calibration (MR/CAL) Program

OPNAVINST 4790.4 (series)

Ship's Maintenance Material Management (3-M) Manual

NAVSEA 4734.1 (series)

Test Measurement and Diagnostic Equipment (TMDE) and Calibration Programs

4.0. Equipment.

4.1. Government Furnished. The Navy's current program for shore commands is the web based (online) program called MEASURE WEB. The Government will provide access to the contractor for use in connection with this contract a NMCI computer workstation with printer access and two stand-alone computers with a printer and specialized computer software to include Measure Interactive Query (MIQ) for historical data, METPRO 3 and the Standard PMS Material Identification Guide (SPMIG).

TMDE used for calibration which complies with the Navy Calibration Equipment (NCE) requirements and standards provided by FTSCPAC (Fleet Technical Support Center Pacific) and calibrated by a Navy lab with blue "standard" stickers affixed to the equipment.

4.1.1. The contractor shall be accountable for TMDE furnished by the Government, and shall replace or repair any TMDE that is lost, stolen, or damaged due to contractor negligence. The lab shall be properly secured when left unattended. TMDE under the custody of the contractor may be removed from the building to effect calibration in other buildings as long as they are returned by the end of the normal working day. On the last day of contractor performance under this contract, the contractor and COR shall perform a calibration standards inventory review to determine that all standards are in good operating condition and meet the manufacturer's specifications.

4.1.2. Contractor employees shall keep their workspace clean and orderly, to include: dust and clean desk, computer workstation and peripheral equipment, file spaces, and in event of spills of coffee, soda, etc., clean areas to prevent stains. This cleaning shall include cleaning spills below false decking. contractor employees shall maintain their respective workspaces in good material condition and shall correct all safety violations within their work centers. The contractor shall dispose of office trash daily. Parking will be provided on an "as available" basis. The laboratory shall be maintained in a clean professional manner and in keeping with the requirements as set

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forth in the NAVSEA 044734, NAVY/MARINE CORPS Laboratory Audit/Certification manual.

4.1.3. The Government will provide capability for local (on and off base) and DSN telephone calls. Government telephones shall not be used for personal business but for official business only. The Government will review a monthly listing of phone calls and validate personal vs. business and toll/long distance charges. Unless authorized by the Government, the contractor shall pay toll and long distance charges.

4.1.4. The Government will not pay for any additional items requiring calibration outside the scope of this contract or per item charges.

4.2. Contractor Furnished Equipment. The Government will not provide personal office supplies, additional office equipment, standard paper for printing reports, all safety items, (protective clothing, eye safety requirements, ear safety requirements, and safety shoes).

QUALITY ASSURANCE SURVEILLANCE PLAN

Purpose: To ensure that the Government has an effective and systematic method of surveillance for the services in the PWS. The QASP will be used primarily as a tool to verify that the contractor is performing all services required by the PWS in a timely, accurate and complete fashion.

1. Critical performance processes and requirements. Critical to the performance of **calibration services** is the timely, accurate and thorough completion of all contract/task order requirements.
2. Performance Standards
 - a. Schedule - The due dates for deliverables and the actual accomplishment of the schedule will be assessed against original due dates and milestones established for the contract or task order(s).
 - b. Deliverables – The deliverables required to be submitted will be assessed against the specifications for the deliverables detailed in the contract/task order(s) and the Quality Control Plan (QCP), if required by the contract, for the required content, quality, timeliness, and accuracy.
 - d. Past Performance - In addition to any schedule, deliverables, and cost aspects of performance discussed above, pursuant to FAR 42.15, the Government will assess the contractor's record of conforming to contract requirements and to standards of good workmanship, the contractor's adherence to contract schedules including the administrative aspects of performance, the contractor's history of reasonable and cooperative behavior and commitment to customer satisfaction, and the contractor's business-like concern for the interest of the customer.

3. Surveillance methods: The primary methods of surveillance used to monitor performance of this contract will include, but not be limited to, random or planned sampling, periodic or inspection, and validated customer complaints.

4. Performance Measurement: Performance will be measured in accordance with the following table:

Performance Element	Performance Requirement	Surveillance Method	Frequency	Acceptable Quality Level
Contractor Quality Control Plan <i>(If required by the contract)</i>	QC activities, inspections, and corrective actions completed as required by the plan.	Inspection by the COR	Quarterly for overall QC activities; As Required for corrective actions.	100% Compliance with the contractor plan.
Contract Deliverables	Contract deliverables furnished as prescribed in the PWS, attachments, CDRLs, Task Orders, etc., as applicable.	Inspection by the COR	100% inspection of all contract deliverables.	>95% of deliverables submitted timely and without rework required.
Overall Contract Performance	Overall contract performance of sufficient quality to earn a Satisfactory (or higher) rating in the COR's annual report on contractor Performance	Assessment by the COR	Annual	All performance elements rated Satisfactory (or higher)

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Invoicing	Monthly invoices per contract procedures are timely and accurate.	Review & acceptance of the invoice	Monthly	100% accuracy
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If performance is within acceptable levels, it will be considered to be satisfactory. If not, overall performance may be considered unsatisfactory.

Incentives/Disincentives:

The COR makes an annual report on contractor Performance (CPARS or other annual report). The contractor's failure to achieve satisfactory performance under the contract/task order, reflected in the COR's annual report, may result in termination of the contract/task order and may also result in the loss of future Government contracts/task orders. The contractor's failure to achieve satisfactory performance under the contract may result in the non-exercise of available options

For each item that does not meet acceptable levels, the Government may issue a Contract Discrepancy Report (CDR). CDRs will be forwarded to the Contracting Officer with a copy sent to the contractor. The contractor must reply in writing within 5 days of receipt identifying how future occurrences of the problem will be prevented. Based upon the contractor's past performance and plan to solve the problem, the Contracting Officer will determine if any further action will be taken.

In accordance with the inspection of services provisions of the contract, the contractor will be incentivized to provide quality products in a timely manner since the Government can require the contractor, at no additional cost, to replace or correct work that fails to meet contract requirements.

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SECTION D PACKAGING AND MARKING

NOT APPLICABLE.

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SECTION E INSPECTION AND ACCEPTANCE

**INSPECTION AND ACCEPTANCE WILL BE PERFORMED BY THE TASK ORDER
MANAGER.**

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SECTION F DELIVERABLES OR PERFORMANCE

The periods of performance for the following Items are as follows:

5000	11/1/2013 - 9/30/2014
5001	10/21/2013 - 10/31/2013
8001	10/1/2014 - 9/30/2015

The periods of performance for the following Option Items are as follows:

8002	10/1/2015 - 9/30/2016
8003	10/1/2016 - 9/30/2017
8004	10/1/2017 - 9/30/2018

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SECTION G CONTRACT ADMINISTRATION DATA

252.232-7006 WIDE AREA WORKFLOW PAYMENT INSTRUCTIONS (MAY 2013)

(a) Definitions. As used in this clause—

Department of Defense Activity Address Code (DoDAAC) is a six position code that uniquely identifies a unit, activity, or organization.

Document type means the type of payment request or receiving report available for creation in Wide Area WorkFlow(WAWF).

Local processing office (LPO) is the office responsible for payment certification when payment certification is done external to the entitlement system.

(b) Electronic invoicing. The WAWF system is the method to electronically process vendor payment requests and receiving reports, as authorized by DFARS 252.232-7003, Electronic Submission of Payment Requests and Receiving Reports.

(c) WAWF access. To access WAWF, the Contractor shall—

(1) Have a designated electronic business point of contact in the System for Award Management at <https://www.acquisition.gov>; and

(2) Be registered to use WAWF at <https://wawf.eb.mil/> following the step-by-step procedures for selfregistration available at this web site.

(d) WAWF training. The Contractor should follow the training instructions of the WAWF Web-Based Training Course and use the Practice Training Site before submitting payment requests through WAWF. Both can be accessed by selecting the “Web Based Training” link on the WAWF home page at <https://wawf.eb.mil/>

(e) WAWF methods of document submission. Document submissions may be via web entry, Electronic Data Interchange, or File Transfer Protocol.

(f) WAWF payment instructions. The Contractor must use the following information when submitting payment requests and receiving reports in WAWF for this contract/order:

(1) Document type. The Contractor shall use the following document type(s).

2-in-1.

(2) Inspection/acceptance location. The Contractor shall select the following inspection/acceptance location(s) in WAWF, as specified by the contracting officer.

Not applicable.

(3) Document routing. The Contractor shall use the information in the Routing Data Table below only to fill in applicable fields in WAWF when creating payment requests and receiving reports in

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the system.

Routing Data Table*

Field Name in WAWF Data to be entered in WAWF

Pay Official DoDAAC **HQ0338**

Issue By DoDAAC **N00189**

Admin DoDAAC **S2404A**

Inspect By DoDAAC

Ship To Code **N61690**

Ship From Code

Mark For Code

Service Approver (DoDAAC)

Service Acceptor (DoDAAC) **N61690**

Accept at Other DoDAAC

LPO DoDAAC **N61690**

DCAA Auditor DoDAAC

Other DoDAAC(s)

(4) Payment request and supporting documentation. The Contractor shall ensure a payment request includes appropriate contract line item and subline item descriptions of the work performed or supplies delivered, unit price/cost per unit, fee (if applicable), and all relevant back-up documentation, as defined in DFARS Appendix F, (e.g. timesheets) in support of each payment request.

(5) WAWF email notifications. The Contractor shall enter the e-mail address identified below in the "Send Additional Email Notifications" field of WAWF once a document is submitted in the system.

See section (g).

(g) WAWF point of contact.

(1) The Contractor may obtain clarification regarding invoicing in WAWF from the following contracting activity's WAWF point of contact.

Acceptor- Linda Denio linda.denio@navy.mil 619-556-8739

(2) For technical WAWF help, contact the WAWF helpdesk at 866-618-5988.

(End of clause)

COMMUNICATIONS

(a) Except as specified in paragraph (b) below, no order, statement, or conduct of Government personnel who visit the Contractor's facilities or in any other manner communicates with Contractor personnel during the performance of this contract shall constitute a change under the

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“Changes” clause of this contract.

(b) The Contractor shall not comply with any order, direction or request of Government personnel unless it is issued in writing and signed by the Contracting Officer, or is pursuant to specific authority otherwise included as a part of this contract.

(c) The Contracting Officer is the only person authorized to approve changes in any of the requirements of this contract and, notwithstanding provisions contained elsewhere in this contract, the said authority remains solely the Contracting Officer's. In the event the contractor effects any change at the direction of any person other than the Contracting Officer, the change will be considered to have been made without authority and no adjustment will be made in the contract price to cover any increase in charges incurred as a result thereof. The address and telephone number of the Principal Contracting Officer is:

Sean McGinley
FLC Norfolk, DET Philadelphia
700 Robbins Ave., Bldg 2B
Philadelphia, PA 19111-5083
sean.mcginley1@navy.mil
215-697-9620

THE GOVERNMENT POINT OF CONTACT FOR THIS ORDER IS CATHY KELLY, WHO MAY BE CONTACTED AT **215-697-9693** OR BY EMAIL AT:

CATHY.KELLY@NAVY.MIL

Task Order Manager/Contracting Officer's Representative

Linda J Denio
3975 Norman Scott Rd Ste 1
San Diego, CA 92136-5588
linda.denio@navy.mil
619-556-8739

**CONTRACT ADMINISTRATION PLAN (CAP)
FOR FIXED PRICE CONTRACTS**

In order to expedite the administration of this contract, the following delineation of duties is provided. The names, addresses and phone numbers for these offices or individuals are included elsewhere in the contract award document. The office or individual designated as having responsibility should be contacted for any questions, clarifications, or information regarding the administration function assigned.

1. The Procuring Contract Office (PCO) is responsible for:

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- a. All pre-award duties such as solicitation, negotiation and award of contracts.
 - b. Any information or questions during the pre-award stage of the procurement.
 - c. Freedom of Information inquiries.
 - d. Changes in contract terms and/or conditions.
 - e. Post award conference.
2. The Contract Administration Office (CAO) is responsible for matters specified in the FAR 42.302 and DFARS 42.302 except those areas otherwise designated as the responsibility of the Contracting Officer's Representative (COR) or someone else herein.
3. The paying office is responsible for making payment of proper invoices after acceptance is documented.
4. The Contracting Officer's Representative (COR) is responsible for interface with the contractor and performance of duties such as those set forth below. It is emphasized that only the PCO/CAO has the authority to modify the terms of the contract. In no event will any understanding, agreement, modification, change order, or other matter deviating from the terms of the basic contract between the contractor and any other person be effective or binding on the Government. If in the opinion of the contractor an effort outside the scope of the contract is requested, the contractor shall promptly notify the PCO in writing. No action may be taken by the contractor unless the PCO or CAO has issued a contractual change. The COR duties are as follows:
- a. Technical Interface
 - (1) The COR is responsible for all Government technical interface concerning the contractor and furnishing technical instructions to the contractor. These instructions may include: technical advice/recommendations/clarifications of specific details relating to technical aspects of contract requirements; milestones to be met within the general terms of the contract or specific subtasks of the contract; or, any other interface of a technical nature necessary for the contractor to perform the work specified in the contract. The COR is the point of contact through whom the contractor can relay questions and problems of a technical nature to the PCO.
 - (2) The COR is prohibited from issuing any instruction which would constitute a contractual change. The COR shall not instruct the contractor how to perform. If there is any doubt whether technical instructions contemplated fall within the scope of work, contact the PCO for guidance before transmitting the instructions to the contractor.

- b. Contract Surveillance

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(1) The COR shall monitor the contractor's performance and progress under the contract. In performing contract surveillance duties, the COR should exercise extreme care to ensure that he/she does not cross the line of personal services. The COR must be able to distinguish between surveillance (which is proper and necessary) and supervision (which is not permitted). Surveillance becomes supervision when you go beyond enforcing the terms of the contract. If the contractor is directed to perform the contract services in a specific manner, the line is being crossed. In such a situation, the COR's actions would be equivalent to using the contractor's personnel as if they were government employees and would constitute transforming the contract into one for personal services.

(2) The COR shall monitor contractor performance to see that inefficient or wasteful methods are not being used. If such practices are observed, the COR is responsible for taking reasonable and timely action to alert the contractor and the PCO to the situation.

(3) The COR will take timely action to alert the PCO to any potential performance problems. If performance schedule slippage is detected, the COR should determine the factors causing the delay and report them to the PCO, along with the contractor's proposed actions to eliminate or overcome these factors and recover the slippage. Once a recovery plan has been put in place, the COR is responsible for monitoring the recovery and keeping the PCO advised of progress.

(4) If the Contractor Performance Assessment Reporting System (CPARS) is applicable to the contract you are responsible for completing a Contractor Performance Assessment Report (CPAR) in the CPARS Automated Information System (AIS). The initial CPAR, under an eligible contract, must reflect evaluation of at least 180 days of contractor performance. The completed CPAR, including contractor comments if any, (NOTE: contractors are allowed 30 days to input their comments) should be available in the CPARS AIS for reviewing official (PCO) review no later than 270 days after start of contract performance. Subsequent CPARs covering any contract option periods should be ready at 1-year intervals thereafter.

c. Invoice Review and Approval/Inspection and Acceptance

(1) The COR is responsible for quality assurance of services performed and acceptance of the services or deliverables. The COR shall expeditiously review copies of the contractor's invoices or vouchers, certificate of performance and all other supporting documentation to determine the reasonableness of the billing. In making this determination, the COR must take into consideration all documentary information available and any information developed from personal observations.

(2) The COR must indicate either complete or partial concurrence with the contractor's invoice/voucher by executing the applicable certificate of performance furnished by

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the contractor. The COR must be cognizant of the invoicing procedures and prompt payment due dates detailed elsewhere in the contract.

(3) The COR will provide the PCO and the CAO with copies of acceptance documents such as Certificates of Performance.

(4) The COR shall work with the Contractor to obtain and execute a final invoice no more than 60 days after completion of contract performance. The COR shall ensure that the invoice is clearly marked as a "Final Invoice."

d. Contract Modifications. The COR is responsible for developing the statement of work for change orders or modifications and for preparing an independent government cost estimate of the effort described in the proposed statement of work.

e. Administrative Duties

(1) The COR shall take appropriate action on technical correspondence pertaining to the contract and for maintaining files on each contract. This includes all modifications, government cost estimates, contractor invoices/vouchers, certificates of performance, DD 250 forms and contractor's status reports.

(2) The COR shall maintain files on all correspondence relating to contractor performance, whether satisfactory or unsatisfactory, and on trip reports for all government personnel visiting the contractor's place of business for the purpose of discussing the contract.

(3) The COR must take prompt action to provide the PCO with any contractor or technical code request for change, deviation or waiver, along with any supporting analysis or other required documentation.

f. Government Furnished Property. When government property is to be furnished to the contractor, the COR will take the necessary steps to insure that it is furnished in a timely fashion and in proper condition for use. The COR will maintain adequate records to ensure that property furnished is returned and/or that material has been consumed in the performance of work.

Enclosure (1)

g. Security. The COR is responsible for ensuring that any applicable security requirements are strictly adhered to.

h. Standards of Conduct. The COR is responsible for reading and complying with all applicable agency standards of conduct and conflict of interest instructions.

i. Written Report/Contract Completion Statement.

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(1) The COR is responsible for timely preparation and submission to the PCO, of a written, annual evaluation of the contractors performance. The report shall be submitted within 30 days prior to the exercise of any contract option and 60 days after contract completion. The report shall include a written statement that services were received in accordance with the Contract terms and that the contract is now available for close-out. The report shall also include a statement as to the use made of any deliverables furnished by the contractor.

(2) If the Contractor Performance Assessment Reporting System (CPARS) is applicable to the contract you are responsible for completing a final Contractor Performance Assessment Report (CPAR) in the CPARS with 30 days of contract completion.

(3) The COR is responsible for providing necessary assistance to the Contracting Officer in performing Contract Close-out in accordance with FAR 4.804, Closeout of Contract Files.

5. The Technical Assistant (TA), if appointed, is responsible for providing routine administration and monitoring assistance to the COR. The TA does not have the authority to provide any technical direction or clarification to the contract. Duties that may be performed by the TA are as follows:

- a. Identify contractor deficiencies to the COR.
- b. Review contract deliverables, recommend acceptance/rejection, and provide the COR with documentation to support the recommendation.
- c. Assist in preparing the final report on contractor performance for the applicable contract in accordance with the format and procedures prescribed by the COR.
- d. Identify contract noncompliance with reporting requirements to the COR.
- e. Review contractor status and progress reports, identify deficiencies to the COR, and provide the COR with recommendations regarding acceptance, rejection, and/or Government technical clarification requests.
- f. Review invoices and provide the COR with recommendations to facilitate COR certification of the invoice.
- g. Provide the COR with timely input regarding technical clarifications for the statement of work, possible technical direction to provide the contractor, and recommend corrective actions.
- h. Provide detailed written reports of any trip, meeting, or conversation to the COR

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subsequent to any interface between the TA and contractor.

The FY2014 funding cited herein will become available upon enactment of the Fiscal Year 2014 DoD Appropriations Act, or will become proportionally available under any Continuing Resolution authority, and is subject to the terms of whichever becomes applicable. FAR Clause 52.232-18 applies.

Accounting Data

SLINID	PR Number	Amount
5000		117897.24
LLA :		
AA 1741804 22M8 252 61690 0 068566 2D CA4001		
Standard Number: N6169014RCA4001		
Cost code: 616904A4AACQ		

BASE Funding 117897.24
Cumulative Funding 117897.24

MOD 01

5000		(9824.77)
LLA :		
AA 1741804 22M8 252 61690 0 068566 2D CA4001		
Standard Number: N6169014RCA4001		
Cost code: 616904A4AACQ		

5001	N6169014RCA4001	3844.47
LLA :		
AA 1741804 22M8 252 61690 0 068566 2D CA4001		
COST CODE : 616904A4AACQ		

MOD 01 Funding -5980.30
Cumulative Funding 111916.94

MOD 02

8001	N6169015RCA4001	117409.44
LLA :		
AB 1751804 22M8 252 61690 0 068566 2D CA4001		
Standard Number: N6169015RCA4001		
COST CODE: 616905A4AM3Q		

MOD 02 Funding 117409.44
Cumulative Funding 229326.38

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SECTION H SPECIAL CONTRACT REQUIREMENTS

WAGE DETERMINATION APPLICABLE, SERVICE CONTRACT ACT (NAVSUP FLCN, PHILA) (1992) An attachment hereto sets forth the applicable Service Contract Act Wage Determination issued by the Secretary of Labor. DoL WD 2005-2057 (Rev. 14) applies. The Contractor will comply with the Wage Determinations as required by the Service Contract Act. A copy of the Wage Determination can be found at <http://www.wdol.gov/wdol/scafiles/std/05-2057.txt>

REQUIRED STANDARD OF WORKMANSHIP

Unless otherwise specifically provided in this task order, the quality of all services rendered hereunder shall conform to the highest standards in the relevant profession, trade or field of endeavor. All services shall be rendered by or supervised directly by individuals fully qualified in the relevant profession, trade, or field, and holding any licenses required by law.

NOTIFICATION CONCERNING DETERMINATION OF SMALL BUSINESS SIZE STATUS

For the purposes of FAR clauses 52.219-6, NOTICE OF TOTAL SMALL BUSINESS SET-ASIDE, 52.219-3, NOTICE OF TOTAL HUBZONE SET-ASIDE, 52.219-18, NOTIFICATION OF COMPETITION LIMITED TO ELIGIBLE 8(A) CONCERNS, and 52.219-27 NOTICE OF TOTAL SERVICE-DISABLED VETERAN-OWNED SMALL BUSINESS SET-ASIDE, the determination of whether a small business concern is independently owned and operated, not dominant in the field of operation in which it is bidding on Government contracts, and qualified as a small business under the size standards in this solicitation, and further, meets the definition of a HUBZone small business concern, a small business concern certified by the SBA for participation in the SBAs 8(a) program, or a service disabled veteran-owned small business concern, as applicable, shall be based on the status of said concern at the time of award of the SeaPort-e MACs and as further determined in accordance with Special Contract Requirement H-19.

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SECTION I CONTRACT CLAUSES

Note: All provisions of Section I of the basic contract apply to this task order (unless otherwise specified in the task order) and the following clauses (by full text and by reference (REF)). Where applicable, "contract" shall refer to this task order, and "Task Order Manager" shall mean "Contracting Officer's Representative."

252.232-7003 Electronic Submission of Payment Requests and Receiving Reports (REF)

52.222-41 Service Contract Act of 1965 (REF)

Personal Identity Verification of Contractor Personnel (Jan 2011)

(a) The Contractor shall comply with agency personal identity verification procedures identified in the contract that implement Homeland Security Presidential Directive-12 (HSPD-12), Office of Management and Budget (OMB) guidance M-05-24, and Federal Information Processing Standards Publication (FIPS PUB) Number 201.

(b) The Contractor shall account for all forms of Government-provided identification issued to the Contractor employees in connection with performance under this contract. The Contractor shall return such identification to the issuing agency at the earliest of any of the following, unless otherwise determined by the Government;

- (1) When no longer needed for contract performance.
- (2) Upon completion of the Contractor employee's employment.
- (3) Upon contract completion or termination.

(c) The Contracting Officer may delay final payment under a contract if the Contractor fails to comply with these requirements.

(d) The Contractor shall insert the substance of clause, including this paragraph (d), in all subcontracts when the subcontractor's employees are required to have routine physical access to a Federally-controlled facility and/or routine access to a Federally-controlled information system. It shall be the responsibility of the prime Contractor to return such identification to the issuing agency in accordance with the terms set forth in paragraph (b) of this section, unless otherwise approved in writing by the Contracting Officer.

52.217-5 Evaluation of Options

Except when it is determined in accordance with FAR 17.206(b) not to be in the Government's best interests, the Government will evaluate quotes for award purposed by adding the total price for all options to the total price for the basic requirements. Evaluation of options will not obligate the Government to exercise the option(s).

Option to Extend the Term of the Contract (Mar 2000)

(a) The Government may extend the term of this contract by written notice to the Contractor

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prior to the end of the then-current performance period. The preliminary notice does not commit the Government to an extension.

(b) If the Government exercises this option, the extended contract shall be considered to include this option clause.

(c) The total duration of this contract, including the exercise of any options under this clause, shall not exceed five (5) years.

Manpower Reporting

Pursuant to NMCARS 5237.102 (90) Enterprise-wide Contractor Manpower Reporting Application (ECMRA), the Contractor shall report ALL Contractor labor hours (including subcontractor labor hours) required for performance of services provided under this contract for the "NAVSUP" via a secure data collection site. The Contractor is required to completely fill in all required data fields using the following web address <https://doncmra.nmci.navy.mil>.

Reporting inputs will be for the labor executed during the period of performance during each Government fiscal year (FY), which runs October 1 through September 30. While inputs may be reported any time during the FY, all data shall be reported no later than October 31 of each calendar year. Contractors may direct questions to the help desk, linked at <https://doncmra.nmci.navy.mil>.

Appointment of Contracting Officer's Representative (Oct 1992)

(a) The Contracting Officer hereby designates the following individual as Contracting Officer's Representative(s) (COR) for this contract:

Linda J Denio
3975 Norman Scott Rd Ste 1
San Diego, CA 92136-5588
619-556-8739
linda.denio@navy.mil

(b) In the absence of the COR named above, all responsibilities and functions assigned to the COR shall be the responsibility of the alternate COR acting on behalf of the COR. The Contracting Officer hereby appoints the following individual as the alternate COR:

TBD

(c) The COR will act as the Contracting Officer's representative for technical matters, providing technical direction and discussion as necessary with respect to the specification or statement of work, and monitoring the progress and quality of contractor performance. The COR is not an Administrative Contracting Officer and does not have authority to take any action, either directly or indirectly, that would change the pricing, quantity, quality, place of performance, delivery schedule, or any other terms and conditions of the contract (or delivery/task order), or to direct the accomplishment of effort which goes beyond the scope of the statement of work in the

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contract (or delivery/task order).

(d) It is emphasized that only a Contracting officer has the authority to modify the terms of the contract, therefore, in no event will any understanding, agreement, modification, change order, or other matter deviating from the terms of the basic contract between the contractor and any other person be effective or binding on the Government. When/if, in the opinion of the contractor, an effort outside the existing scope of the contract (or delivery/task order) is requested, the contractor shall promptly notify the PCO in writing. No action shall be taken by the contractor under such direction unless the PCO or ACO has issued a contractual change or otherwise resolved the issue.

(End of Clause)

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SECTION J LIST OF ATTACHMENTS